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24 February 2020

## OVERVIEW & SCRUTINY COMMITTEE

Dear Councillor

You are invited to a meeting of the above Committee which will take place on **Tuesday, 3rd March, 2020** in the Council Chamber, Forde House, Brunel Road, Newton Abbot, TQ12 4XX at **10.00 am**

Yours sincerely

PHIL SHEARS  
Managing Director

Distribution:

The Members of the Overview & Scrutiny Committee as named below:  
Councillors Bullivant (Chairman), D Cox (Vice-Chairman), Austen, Jenks, H Cox, Cook, Daws, Eden, Evans, Foden, Gribble, Goodman-Bradbury, Hayes, Hocking, Keeling, Morgan, Mullone, Nuttall, Nutley, Orme, Patch, J Petherick, L Petherick, Parker-Khan, Purser, Peart, Rollason, Thorne, Tume and vacancy

A link to the agenda on the Council's website is emailed FOR INFORMATION (less reports (if any) containing Exempt Information referred to in Part II of the agenda), to:

- (1) All other Members of the Council
- (2) Representatives of the Press
- (3) Requesting Town and Parish Councils

**If Councillors have any questions relating to predetermination or interests in items on this Agenda, please contact the Monitoring Officer in advance of the meeting**

**Local Government Act 1972 (Section 100 and Schedule 12A) - Reports in Part II of this agenda which contain exempt information are confidential.**

## Public Access Statement

- There is an opportunity for members of the public to ask questions at this meeting. Please submit your questions by email before 12 Noon on the Thursday before the meeting.
- Agendas and reports are normally published on the Council's website 5 working days prior to the meeting. If you would like to receive an e-mail which contains a link to the website for all forthcoming meetings, please contact us.
- Reports in Part I of this agenda are for public information. Any reports in Part II are exempt from publication due to the information included, under the Local Government (Access to Information) Act 1985.

## AGENDA

### PART I

#### (Open to the Public)

#### Note:

Executive Members may observe proceedings

Executive Members may be invited to speak by the Chairman of the Committee

1. Apologies for absence
2. Minutes (Pages 5 - 14)  
To approve and sign the minutes of the meeting held on 7 February, 2020.
3. Declarations of interest
4. Matters of urgency or report especially brought forward with the permission of the Chairman
5. Local Government (Access to Information) Act 1985 - Exclusion of Press and Public  
It is considered that the Committee would be unlikely to exclude the press and public during consideration of the items on this agenda, but if it should wish to do so, the following resolution should be passed:-  
  
**RECOMMENDED** that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting of the particular item(s) on the grounds that it involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A of the Act.
6. Public questions (if any) under Council Procedure Rule 5.8(h)
7. Councillor Questions (if any) under Council Procedure Rule 5.8(i)
8. Call-in - to consider any call-ins

9. Local Plan Part 1 Draft Plan (Pages 15 - 24)  
The appendices to the report can be found online at <https://www.teignbridge.gov.uk/planning/local-plans-and-policy/local-plan-review-2020-2040/draft-committee-reports>
10. Poverty in Teignbridge (Pages 25 - 36)  
To highlight the significant actions and resources already being undertaken by the council to mitigate the causes and impact of poverty locally.
11. Quarter 3 Strategy Performance Report (Pages 37 - 86)
12. Response to government consultation on Strengthening police powers to tackle unauthorised encampments (Pages 87 - 96)
13. Portfolio Holder Presentations  
Councillor Jeffries (Business, Economy and Tourism) and Councillor Wrigley (Communities, Housing and IT) presentations will include information on their portfolio areas of responsibility.
14. Fly-tipping - Review of Policies and Procedures  
Councillor Patch to give verbal report.
15. Non-toxic weed control specification in upcoming Grounds Maintenance contract renewal  
Councillor Patch to give verbal report.
16. House Targets  
Councillor Daws to report on the possibility of creating a working group of councillors to review, and make recommendations on, potential alternative approaches to the standard method of house target setting that might be used by Teignbridge.
17. Executive Forward Plan  
The Executive Forward Plan can be found [here](#).
18. Scrutiny of Executive decisions relating to issues previously reviewed by the Committee  
The decisions of the Executive held on 10 February, 2020 can be found [here](#).
19. Work Programme (Pages 97 - 102)  
To identify any areas of work for future meetings of the Committee.

**Part II: Items suggested for discussion with the press and public excluded**  
NIL



## **OVERVIEW & SCRUTINY COMMITTEE**

### **7 FEBRUARY 2020**

#### Present:

Councillors Bullivant (Chairman), D Cox (Vice-Chairman), Jenks, H Cox, Daws, Evans, Foden, Goodman-Bradbury, Hocking, Keeling, Mullone, Nuttall, Nutley, Orme, Patch, J Petherick, L Petherick, Parker-Khan, Purser, Peart, Rollason and Tume

#### Members in Attendance:

Councillors Connett, G Hook, MacGregor, Taylor, Wrigley, Bradford, Clarence, Haines and Jeffery

#### Apologies:

Councillors Austen, Cook, Eden, Gribble, Hayes, Morgan, Thorne and Parker

#### Officers in Attendance:

Claire Moors, Principal Technical Accountant  
Trish Corns, Democratic Services Officer

### **13. MINUTES**

The Minutes of the meeting held on 14 January, 2020 were approved as a correct record and signed by the Chairman.

### **14. DECLARATIONS OF INTEREST**

None.

### **15. PUBLIC QUESTIONS UNDER COUNCIL PROCEDURE RULE 5.8(H)**

None.

### **16. COUNCILLOR QUESTIONS UNDER COUNCIL PROCEDURE RULE 5.8(I)**

The following question was asked by Councillor Patch

Following yet another fly-tipping incident in Haytor Ward (blocking the entrance to Blackpool School in Liverton yesterday morning; just a few weeks after a trailer full of vehicle tyres was abandoned in another part of Ilsington Parish) I would like to put forward the following question to be addressed by the appropriate officer for the next O&S Committee Meeting:

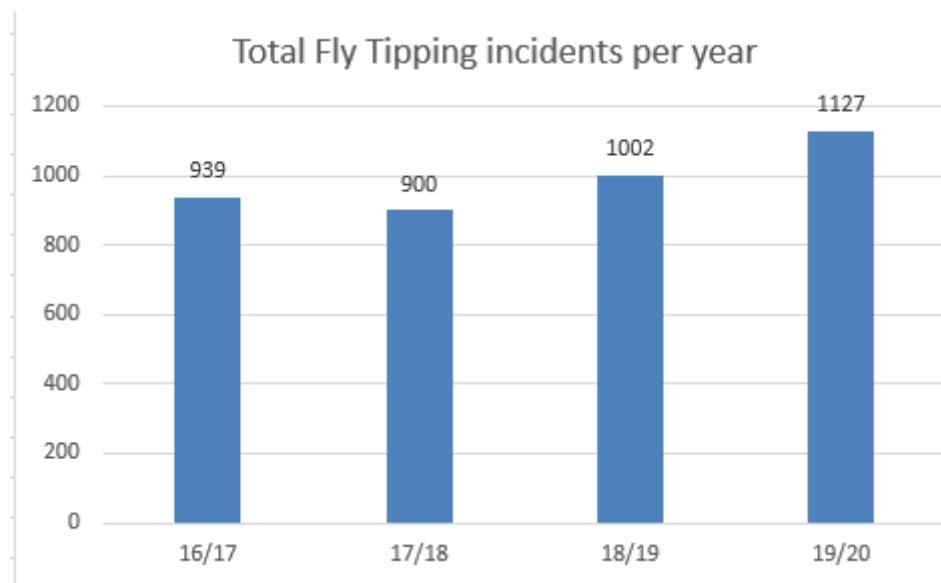
What recent year-on-year trends have been observed regarding fly-tipping incidents in Teignbridge? Specifically, for each of the last 4 years, what are the numbers of: i) fly-tipping cases reported to Teignbridge DC; ii) fly-tipping cases *actively* investigated; iii) prosecutions/fines arising from fly-tipping incidents.

Answer

With regard to the recent fly tipping incident in Liverton officers did visit to see if any evidence was left at the fly tip. None was found but following our social media post we have had some responses from the public which we are following up but it is too early to say whether these will lead to a fixed penalty notice or prosecution.

All figures for the year 2019/20 are April to December.

**i) fly-tipping cases reported to Teignbridge DC**



**Notes**

- From April 2019 the way fly tips were recorded was improved to ensure all those encountered by cleansing staff were logged. A proportion were found to have been cleared during the course of their duties without being recorded. This has had the effect of increasing the numbers since April 2019, meaning the increase shown is not strictly comparable to previous years. We will be able to more accurately monitor trends going forward.

**ii) fly-tipping cases *actively* investigated**

19/20 - 161  
18/19 – 307  
17/18 - 410  
16/17 - 641

**Notes**

- The majority of fly tips have no evidence either within the waste or any person who witnessed the activity and is willing to attend court.

**iii) prosecutions/fines arising from fly-tipping incidents.**

19/20 - £2000  
18/19 - £3000  
17/18 - £3200  
16/17 - £2000

Councillor Patch asked a supplementary question referring to the decrease in fly-tipping cases actively investigated from 641 in 2016/17 to 161 in 2019/20 to date, and the formal process in place to undertake prosecutions, the involvement of the Police and what preventative measures were in place.

Information was not available at the meeting to answer the supplementary question. The Chairman advised that a written response would be given.

Councillor Daws referred to questions he had submitted to be put to the Committee. The meeting was advised that these questions were being dealt with in accordance with correct procedures.

*At this juncture the Chairman adjourned the meeting for a short recess.*

## **17. REPORT OF THE RURAL AID REVIEW GROUP**

The Chairman of the Review Group Councillor Purser, presented the report on the findings of the Review Group, and suggested potential savings elsewhere in the overall budget that could possibly be used to fund a Rural Aid grant as set out in the agenda report.

In response to questions from the Committee, Councillor Purser: referred to the criteria detailed in the agenda report, and advised that 30 of the District's Parish Councils had precepts of less than £20,000. These Parish Councils may be eligible to apply for a rural aid grant depending on cash reserves, as detailed in the criteria detailed in the agenda report; and agreed to the introduction of annual reports on rural aid grants approved over the previous year, to be presented to the Committee at the end of the financial year.

The Portfolio older for Corporate Resources, referred positively to the Review Group's work to produce criteria for the fund to continue at a reduced amount from £40,000 £26,000. He advised that the requested fund of £26,000 was not allocated in the budget, and means of funding would be considered at the Executive meeting on Monday.

### **RECOMMENDED**

The Committee recommends to Executive:

That the Rural Aid Grant continue and be included in the budget proposals 2020/21 to 2020/23 as follows:

- The grant be £26,000.

- Parishes in Teignbridge with a precept of £20,000 or less, with no more than 75% of the respective parish precept cash reserves be eligible to apply.
- The maximum grant awarded be £2,000 per annum.
- The grant be awarded primarily for tangible items only, such as new equipment, or building repair and refurbishment.
- Applications be considered on their individual merit, taking into account Rural Aid grants awarded to Parish Councils in recent years.

## 18. FINAL FINANCIAL PLAN PROPOSALS 2020/21 TO 2022/23

*Councillor D Cox declared an Appendix 2 interest by virtue of his position as Chairman of the CVS Trustees.*

The Portfolio Holder for Corporate Services presented the report on the final financial plan proposals 2020/21 to 2020/23 for recommendation to Council on 24 February, 2020. The proposals included recommended revenue and capital budgets for 2020/21 and planned in outline for 2021/22 and 2022/23.

The Portfolio Holder referred to pertinent factors which particularly impacted the budget:

- Local government finance settlement for 2020/21 would be a settlement for one year only.
- The Government was planning to introduce 75% business rates retention in 2021/22.
- The Government's intention to cease New Homes Bonus.
- The senior management structure has been finalised and approved and the resultant savings will ultimately amount to in excess of £150,000 per annum.
- The council tax support scheme is proposed to be amended to an income banded scheme due to the existing scheme not being compatible with the roll out of Universal Credit.
- The average Teignbridge council tax of £170.17 per household is below the current average of Devon districts of £176.86.
- A flat nominal charge for Sunday parking of £1 between the time of 10am - 4pm has been included within the fees and charges for the majority of the car parks across the District.
- The successful opt in green waste subscription would be maintained at its existing level and no increase is proposed. The fee continues to be below the national average and the average charge within Devon.
- Revenue support grant reduced from £4.5 million to zero in 2019/20. Uncertainty existed for 2021/22 when a proposed reset of the baseline was likely to occur, reducing gains established from growth and altering business rates retention to 75%.
- The general reserves were maintained at around 12.3% of the budget which was equivalent to just under £2.0 million. However there was much uncertainty over the move to 75% and potentially an eventual 100% business rates retention scheme with the higher risks that the Council would face.



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- The budget proposals show how the Council could start to prepare for the grant reductions and anticipated funding regime by continuing to make savings and generate income.
- The proposals included a £5 increase in council tax next year and subsequent years and substantial capital investment over the next three years.

It was proposed and seconded that the Fees and Charges be included in the Initial Financial Plan Proposals for 2021/22 and future years to enable the Committee to review them as part of the budget process. This proposal was carried.

Concern was raised in regard to the introduction of a flat rate nominal charge for parking on Sunday in the Council's car parks, particularly as the flat rate was more than the 30 minute charge in some areas. In addition, the charge may discourage Sunday shoppers to Newton Abbot. The Portfolio Holder referred to the challenge the Council was facing in balancing the budget. The proposal was a nominal charge. The Council had invested significantly in Newton Abbot town centre to attract visitors and increase footfall.

It was proposed and seconded that the Executive be requested to delete Sunday Parking Charges from the final budget proposals. This was lost by 7 votes for, 10 against and 2 abstentions.

It was noted that the terms of reference for the Car Park Review Group did not include reviewing car parks fees and charges. It was proposed and seconded that this be included in the Review Group's terms of reference. This was carried by 10 votes for and 9 against. This would enable the fees and charges to be reviewed annually as part of the budget process, and to assess the effect of the introduction of the nominal Sunday parking charge.

In response to a question as to why the Council was investing in a new railway station at Marsh Barton for South West Exeter, and provision for education in SW Exeter and the wider Teignbridge area, the portfolio Holder advised that the was being funding from the Community Infrastructure Levy for the SW Exeter planning application, the land of which was in the Teignbridge boundary.

In response to a question for the Committee in regard to the membership of the Commercial Property Investment Board at appendix 8 to the agenda report, the Leader advised that further consideration would be given to this at the Executive.

Members asked the following questions throughout discussion. Information was not available at the meeting to answer the questions, and it was agreed that written answers would be provided to Members before the Executive.

Note: Following the meeting the answers were provided and are set out below.

### **RECOMMENDED**

1. That the Executive be advised that the Overview and Scrutiny Committee recommend that the Final Financial Plan proposals 2020/21 to 2022/23 be considered together with any subsequent consultation comments for approval

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by Council as the final budget for 2020/21 and the outline plan for subsequent years 2021/22 and 2022/23.

2. That Council approve the Commercial Strategy in appendix 8 and delegate authority to the Chief Finance Officer to approve the purchase of assets meeting the prescribed criteria in section 6 of the Strategy subject to prior consultation with the Commercial Property Investment Board.

The proposed budget includes:

- An increase in council tax of £5 or 2.94% to £175.17.
- Funding for a climate change officer and enhanced planning enforcement.
- The continuing reduction in new homes bonus.
- Other central funding reductions – in particular provisional assumptions for business rates for future years and reset of the baseline.
- Reserves at 12.3% of the net revenue budget or just under £2.0 million.
- Continuing support for housing whilst backing business and bringing people and organisations together for local neighbourhood planning.
- Infrastructure delivery plan investment funded by community infrastructure levy and external sources where available.
- Town centre investment in infrastructure and employment.
- Use of long term borrowing where appropriate.
- Assumptions of a 2% pay deal with higher increases for those on lower grades.
- Reducing rural aid to £26,000 and reducing councillors' community fund to £1,000 each.
- £1 million payment to reduce the pension deficit and ongoing contributions.

### RESOLVED

1. That details of Fees and Charges be included in the Initial Financial Plan proposals for consideration by the Overview and Scrutiny Committee as part of the annual budget consultation process.
2. That car parking fees and charges be included in the terms of reference for the Car Park Review Group, to enable the fees and charges to be reviewed annually as part of the budget process.

#### Note:

The following questions were raised during debate. The answers have been provided since the meeting and are detailed below

1. *Paragraph 3.9 - How many employees do we have on the statutory National Living Wage?*

*Our starting grade is higher than the statutory National Living Wage so this doesn't specifically effect any employees but it has a knock on effect to our lower*

*grades. A flat rate increase for the majority of grades of 2% in each year and higher increases on lower pay points (affecting 218 employees which is approx. 30% of the workforce) of up to 9.2% in 2018/19 and a further 5.9% in 2019/20. A revised pay spine was also introduced in the deal with effect from 1 April 2019.*

*2. Paragraph 4.3 - Why did the car parking income in 4.3 change from £161K to £185K?*

*This is because additional income was included to account for the Sherbourne Rd development.*

*3. Paragraph 4.15 - What is the difference in New Homes Bonus between affordable and non-affordable housing?*

*NHB is paid on all of those homes including affordable at the national council tax rate and subject to further formula adjustments. There is then an additional sum paid for affordable homes of £350 per unit x 80%.*

*4. Pg. 52 - Why did the Customer Service number of FTE's increase from 12.5 to 22?*

*This was because the Customer Service team merged with part of Revenues and Benefits. Customer Service FTE's increased and the Revenue and Benefits number of FTE's reduced. See also No. 7.*

*5. Pg. 52 - Why does the Democratic Services have an employee's budget of £0.5m when there are only 3.5 FTE's.*

*This is because the amount includes Members Allowances but the Members themselves are not included within the FTE figure.*

*6. Pg. 54 - Why has the service cost for Development Management increased from £378K to £656?*

*This is mainly due to the decrease in income. Planning application income can vary considerably year on year, especially when large applications are received. For example 14/15 £928k and 16/17 £621k. Income variation has been reported in this year but as a temporary increase as it does not necessarily mean we will receive additional income next year.*

*7. Pg. 68 Why did the Revenues and Benefits number of FTE's decrease from 49 to 39?*

*This was because the Customer Service team merged with part of Revenues and Benefits. Customer Service FTE's increased and the Revenue and Benefits number of FTE's reduced. See also No. 4.*

8. *Budget Forecast – Why do we use £0.6m from Revenue to put into Capital.*

*The current capital programme is estimated at £32.6m and is funded by the different income types detailed on the budget forecast sheet. Borrowing only occurs where there is a business case to do so because the project provides returns to service the loan.*

*£0.6m is required from revenue in order to ensure the current programme is fully funded.*

9. *Has Audit looked at the Commercial Strategy?*

*Audit and Legal were consulted as part of the process in drafting the Commercial Strategy. It was also presented to CMT and SLT.*

**19. CALL-INS**

None.

**20. EXECUTIVE FORWARD PLAN**

The Committee noted the Executive Forward Plan.

**21. WORK PROGRAMME**

The Committee Work Programme circulated with the agenda was received and noted.

The Chairman raised the issue of rising sea levels and the effect on the District's coast and inland towns located near rivers, and what response plans were in place. It was agreed that this issue be added to the Committee work programme and a report presented for Committee consideration.

**22. PORTFOLIO HOLDER PRESENTATION - THE LEADER COUNCILLOR G HOOK (STRATEGIC DIRECTION)**

Councillor G Hook, the Leader of and spokesperson for the Council and Portfolio Holder for Strategic Direction summarised his service areas of responsibility, challenges and achievements and how the Committee could assist. The areas of responsibility encompassed communications, Democratic and Electoral Services, Human Resources, and Strategic Direction, the overall responsibility for T10, the strategic objectives delivery and work with other strategic/regional bodies.

Democratic Services supported the democratic decision process by organising meetings, agendas and minutes, and providing Member Support.

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Electoral Services was responsible for compiling the electoral register, organising and conducting elections, polls and referenda at local and national levels.

The T10 strategic objectives were approved by Council, and the Committee assisted in identifying priorities within the objectives and reviewing the council's progress towards them.

The human resources function included strategic workforce planning, performance management, and change management. Objectives included supporting delivery of key programmes such as agile working.

Communications had several roles including proactively communicating the Council's vision to stakeholders and residents, analysing trends on how customers consume information to ensure the Council tailors its communication methods accordingly, and coordinating media response to any major incidents.

The Leader advised that he represented the Council at various local and national partnership meetings. Common themes at the meeting included: the challenge of Teignbridge and other Local Councils to provide services with an ever decreasing budget; climate change and local government reform.

The meeting started at 10am and finished at 12.30pm.

CLLR P BULLIVANT  
Chairman

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## TEIGNBRIDGE DISTRICT COUNCIL

## OVERVIEW AND SCRUTINY

03 MARCH 2020

EXECUTIVE

10 MARCH 2020

<b>Report Title</b>	<b>Local Plan (Part 1) 2020-2040: Quality as Standard – Consultation on Draft Plan</b>
<b>Purpose of Report</b>	To consider the <i>Draft Local Plan (Part 1) 2020-2040</i> and its associated documents and to make a recommendation to Executive
<b>Recommendation(s)</b>	<p><b>The Committee RESOLVES to recommend that Executive:</b></p> <ul style="list-style-type: none"> <li>• <b>Considers any amendments proposed by Overview and Scrutiny to the Draft Plan and other documentation attached to this report</b></li> <li>• <b>Resolves that the ‘Draft Local Plan (Part 1) 2020-2040: Quality as Standard’ and associated documents are made available for an eight week period of public consultation in accordance with the Statement of Community Involvement.</b></li> <li>• <b>Publishes the Strategic Environmental Assessment/Sustainability Appraisal Stage A and B reports for public consultation alongside the Draft Local Plan;</b></li> <li>• <b>Publishes the Consultation Statement alongside the Draft Local Plan;</b></li> <li>• <b>Publishes the Teignbridge Draft Settlement Limit Review for public consultation alongside the Draft Local Plan;</b></li> <li>• <b>Gives delegated authority to the Portfolio Holder for Planning in consultation with the Principal Policy Planner to make minor amendments to the above documents prior to publication.</b></li> </ul>

<b>Financial Implications</b>	<p>The costs of preparing the Local Plan include unavoidable costs associated with gathering evidence and the statutory examination. The majority of the costs associated with procuring evidence can be met within the Spatial Planning base budget but the costs of examination cannot be met from this budget and require additional financing. This financing has previously been agreed by an Executive decision in October 2019 which resolved to make available an additional budget of £30,000 in 2021/22 to fund the costs of statutory plan examination. There are no other forecast financial implications arising from this report.</p> <p>Martin Flitcroft Chief Finance Officer Tel: 01626 215246 Email: martin.flitcroft@teignbridge.gov.uk</p>
<b>Legal Implications</b>	<p><a href="#">Section 19(1B) - (1E) of the Planning and Compulsory Purchase Act 2004</a> sets out that each local planning authority must identify their strategic priorities and have policies to address these in development plan documents. The Local Plan (Part 1) 2020-2040 for Teignbridge comprises a partial review of the adopted Local Plan (2013-2033). It will set out priorities and policies for the management and use of land in Teignbridge (outside of the Dartmoor National Park). It will supersede a number of the existing Local Plan (2013 – 2033) policies when it is adopted and these policies are listed in the Draft Local Plan. Once adopted, planning decisions must be taken in line with the Local Plan (Part 1) 2020-2040 and the non-superseded policies of the adopted Local Plan 2013-2033 unless material considerations indicate otherwise.</p> <p>Local Plans must be accompanied by a Sustainability Appraisal and Strategic Environmental Assessment.</p> <p>The local plan will need to be screened under the Habitat Regulations and is likely to be subject to Appropriate Assessment before it is submitted. A Habitats Statement has been prepared as an initial examination of the issues. A full screening/Appropriate Assessment will follow as the plan progresses.</p> <p>Name/Title of person giving advice Tel: 01626 215 Email: @teignbridge.gov.uk</p>
<b>Risk Assessment</b>	<p>To be effective plans need to be kept up to date. It is important that this Local Plan is progressed so that updated policies which reflect revised national policy and Council priorities are in place as soon as possible.</p> <p>Simon Thornley Business Manager Tel: 01626 215706 Email: simon.thornley@teignbridge.gov.uk</p>



<b>Environmental/ Climate Change Implications</b>	The draft policies respond to the Climate Emergency by refreshing and adding to existing climate change and environmental policies in the adopted Local Plan 2013-2033. Once adopted, these policies will require new development to meet much higher standards of climate change mitigation and adaptation, as well as requirements for biodiversity net gain. This will result in positive benefits for the environment/climate change. David Eaton, Environmental Protection Manager Tel: 01626 215064 Email: david.eaton@teignbridge.gov.uk
<b>Report Author</b>	Michelle Luscombe, Principal Policy Planner Tel: 01626 215754 Email: michelle.luscombe@teignbridge.gov.uk
<b>Portfolio Holder</b>	Portfolio Holder for Planning (Cllr Gary Taylor)
<b>Appendices</b>	The following appendices can be viewed online at  <a href="https://www.teignbridge.gov.uk/planning/local-plans-and-policy/local-plan-review-2020-2040/draft-committee-reports">https://www.teignbridge.gov.uk/planning/local-plans-and-policy/local-plan-review-2020-2040/draft-committee-reports</a>  A. Draft Local Plan (Part 1) 2020-2040 B. Proposed Town Centre Designations C. Stage A Strategic Environmental Assessment/Sustainability Appraisal Report D. Stage B Strategic Environmental Assessment/Sustainability Appraisal Report E. Consultation Statement F. Teignbridge Draft Settlement Limit Review
<b>Part I or II</b>	Part 1
<b>Background Papers</b>	

## 1. PURPOSE

- 1.1. To consider the *Draft Local Plan (Part 1) 2020-2040: Quality as Standard* (Appendix A) and its associated documents (Appendices B, C, D, E and F) before they are presented to Executive with a recommendation to publish them for an eight week consultation period.

## 2. REPORT DETAIL

### 2.1. Financial

- 2.1.1. The costs of preparing the Local Plan are largely covered within the Spatial Planning base budget. The majority of these costs are associated with procuring evidence, testing the viability of the plan, and consultation. However, there are also unavoidable costs arising from the examination of the

plan (which is a statutory part of the decision making process). An additional budget of £30,000 was agreed by the Executive in October 2019 to fund the examination of the Local Plan (Part 1) 2020-2040. The financial position has not changed since then and therefore there are no financial implications arising from this report.

## **2.2. Legal**

2.2.1. Section 19(1B) - (1E) of the Planning and Compulsory Purchase Act 2004 sets out a statutory requirement for Local Planning Authorities to prepare development plans (which includes the Local Plan) for their area. These plans must identify the strategic priorities and have policies to manage the use of land. Planning applications, by law, must be determined in accordance with the adopted development plan unless material considerations indicate otherwise.

2.2.2. Under relevant legislation, Local Plans must be accompanied by a Sustainability Appraisal (SA) and Strategic Environmental Assessment (SEA). These very similar requirements are usually integrated into one document/process. SA/SEA considers the effects of the plan on the environment, people and the economy, considers reasonable alternatives, propose measures to mitigate harmful effects, and proposes monitoring measures. In this way sustainability considerations are considered in plan preparation.

2.2.3. The SA/SEA reports are provided at Appendices C and D.

## **2.3. Risks**

2.3.1. To be effective, Local Plans should be kept up to date. This ensures that they are in general conformity with national policy and reflect local aspirations for the management and use of land in the area to which they apply. A plan does not automatically become 'out of date' after a certain period of time, but policies may lose effectiveness if they are not consistent with higher level policy. Over the last couple of years, there have been two updates to the National Planning Policy Framework and the issue of climate change has moved significantly higher up the agenda. The Draft Local Plan (Part 1) 2020-2040 responds to many of these changes and therefore minimises the risk of the Council having an out of date plan in future years. The preparation of the Greater Exeter Strategic Plan and the Local Plan Part 2 will follow and address other matters not referred to in Part 1 (such as housing and employment growth and distribution).

## **2.4. Environmental/Climate Change Impact**

- 2.4.1. Any applications for major developments are currently assessed against the adopted climate change policies in the current Local Plan, taking account of the revised carbon target agreed by Executive on 28<sup>th</sup> November 2019.
- 2.4.2. The Draft Local Plan (Part 1) refreshes the existing climate change policies contained in the adopted Local Plan 2013-2033 with a requirement that all new developments which propose the construction of new homes or non-residential floorspace are carbon neutral. Other draft policies also support the development of low carbon and renewable energy schemes, promote sustainable transport and require the provision of Electric Vehicle Charging points within new developments. Collectively, these will support the Council in achieving its target of becoming carbon neutral by 2025.

## 2.5. Background

- 2.5.1. An Issues Consultation on the updated Local Plan was published in 2018 and ran for the period Monday 21 May 2018 to Monday 16 July 2018. All of the comments received during the consultation were recorded, summarised and have been responded to in the Consultation Statement (Appendix E).
- 2.5.2. Following this consultation and subsequent amendments to the Greater Exeter Strategic Plan timetable, an updated Local Development Scheme (LDS) was agreed by the Executive in October 2019. The LDS contained timetables for the preparation of the *Local Plan Part 1: Quality as Standard*, the *Local Plan Part 2: Creating Quality Places*, and the *Greater Exeter Strategic Plan*. Once adopted, these plans will collectively replace the adopted Local Plan 2013-2033 and provide both strategic and detailed policies to manage the use and development of land in Teignbridge up to 2040.
- 2.5.3. This report relates specifically to the *Local Plan (Part 1) 2020-2040: Quality as Standard* which is scheduled to be consulted on, examined and adopted ahead of the other two plans.
- 2.5.4. The Local Plan Part 1 covers all policies which relate to **how development takes place**. It focuses on improving our built and natural spaces through careful and positive management so that they support high quality living conditions in a carbon neutral environment.

## 2.6. Plan Content

- 2.6.1. The Draft Plan is attached at Appendix A and is comprised of 6 themes as set out in Table 1:

Chapter	Summary of content
Sustainable Communities	This chapter provides the overarching sustainability policies of the plan, setting out the key criteria to be taken into account when assessing applications for development.

Climate Change	Policies which aim to tackle the 'climate emergency' by: requiring carbon neutral development; supporting low carbon and renewable energy schemes; and supporting other measures which will assist in the transition to a carbon neutral district, such as sustainable transport, Electric Vehicle charging points and energy storage facilities.
Design and Wellbeing	A suite of design policies which aim to raise the standards of design, development and quality of life. This chapter includes policies relating to natural infrastructure, sustainable neighbourhoods, parking, street and building design and other detailed design matters.
Economy	This chapter provides policies which encourage business development throughout Teignbridge and support digital infrastructure. It updates our town centre policies, proposing a more 'fit for purpose' policy framework which reflects the way in which people are now using and experiencing town centres.
Homes	Providing more high quality homes which are accessible, suitable and affordable for each of our generations is the main theme of this chapter. It proposes that all affordable homes to rent are at social rental levels (i.e. 45-60% below market value) and that new homes should be built to higher accessibility (lifetime homes) standards. It provides more opportunities for custom and self build projects and sets out detailed policies relating to householder developments.
Environment	The policies in this chapter ensure a healthy, well-connected and diverse environment. It includes policies relating to our protected wildlife sites (such as the South Hams Special Area of Conservation and Exe Estuary Special Protection Area and Special Area of Conservation), heritage assets, flood risk, landscape and pollution.

Table 1: Plan Themes and Content

## 2.7. Settlement Limit Review

2.7.1. Settlement limits have been defined for Newton Abbot, Kingsteignton, Kingskerswell, South West Exeter, Teignmouth, Dawlish, Bovey Tracey, Chudleigh and the larger villages. The Draft Plan proposes amendments to these to reflect the various incremental changes to physical features on the ground which have taken place over the last 20 years since settlement limits were last reviewed. The amendments also address any errors or inconsistencies in the original boundary. It is proposed that the Teignbridge Draft Settlement Limit Review (attached at Appendix F) is published alongside the Draft Local Plan for consultation.

## 2.8. Policies Maps

2.8.1. The Draft Plan will need to be accompanied by Policies Maps which show all of the Local Plan designations in the district. These include existing employment and housing allocations, the undeveloped coast, conservation areas, flood zone 3, recreational land, strategic open breaks, Air Quality Management Areas, European Protected wildlife sites and other environmental designations. The Policies Maps are currently being prepared and will be available for consultation. The majority of these designations remain unchanged. However, the following changes are proposed:

- **Town Centre boundaries/Primary Shopping Area/Primary Shopping Frontage/Secondary Shopping Frontage:** these have been updated to reflect new evidence and stakeholder engagement obtained through the Town Centre Study. The amendments take into account the recent decline of retail dominated town centres and a need to ensure that our town centres can evolve and adapt to these challenges. The updated designations are provided in Appendix B. Accompanying policies and supporting text are provided in Chapter 6 of the Draft Local Plan.
- **Settlement limits:** as explained in 2.7, these have been updated to reflect incremental physical changes on the ground since they were last reviewed 20 years ago. The updated proposed limits are included at Appendix F.

## 2.9. Groups Consulted

2.9.1. The Draft Plan has been prepared collaboratively with internal colleagues, District Councillors, independent consultants, specialist officers and other external stakeholders. In particular, the following groups have been involved:

Group	Summary of Involvement
Local Plan Working Group	Regular meetings to discuss draft policy wordings.
Internal colleagues	Development Management, Economic Development, Housing, Environmental Health, Design, Ecology, Conservation and Landscape. Regular meetings and discussions as policies were prepared and amended.
Action on Climate in Teignbridge	Consultation on draft climate change policies.
PER	Consultants working for the council on town centre visioning and policies involving meetings with councillors, town centre stakeholders and users.
Town and Parish Councils and NP Groups	Planning Cafes where groups can sit and informally discuss plan contents such as design, landscape, housing, town centre and climate change policies.

Table 2: Groups Consulted

## 2.10. Environmental Reports

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- 2.10.1. In accordance with the Planning and Compulsory Purchase Act 2004, Local Plans must be subject to Sustainability Appraisal (SA). The SA process assists Local Planning Authorities to fulfil the requirement of “contributing to the achievement of Sustainable Development” in spatial planning.
- 2.10.2. Local Authorities must also carry out Strategic Environmental Assessment (SEA) of Local Plans in accordance with European and UK legislation. The SEA considers the effects of the plan on the environment, people and the economy, considers reasonable alternatives, propose measures to mitigate harmful effects, and sets out monitoring measures.
- 2.10.3. The SA and SEA have, in accordance with good practice, been prepared through a single process. The Stage A and B reports are attached at Appendices C and D. It is recommended that these are published for consultation alongside the Draft Plan.

## 2.11. Consultation Arrangements

- 2.11.1. It is proposed that the consultation period will run for an eight-week period from Monday 23<sup>rd</sup> March 2020 until 12 noon on Monday 18<sup>th</sup> May 2020.
- 2.11.2. The main methods of communication and engagement proposed during the consultation are set out in Table 3.

Method of engagement	Details
Notification of consultation by email/letter	Statutory requirement to directly notify anyone registered on the consultation database, town and parish councils, adjoining authorities and statutory consultees
Drop-in community events	To be held in approximately 7 localities across the district. All day (12noon–8pm) events.
Planning Café	Events specifically for Town and Parish Councils and Neighbourhood Planning Groups.
Online videos	Theme based short videos providing information about the content of the plan and its proposed policies to be shared on the website and via social media.
Website	All documents will be on the council’s website and will be freely downloadable and printable.
Press release	Notification via press release of dates of the consultation, scope of the consultation and dates and times of drop in events.
Static displays and document viewing	A static unmanned display will be available to view at Forde House reception area throughout the consultation period.  Paper reference copies of any document or proposal will be available in the District Council

	<p>main offices, public libraries and to Town and Parish Councils.</p> <p>Additional documents will be provided to parishes and town councils if requested.</p> <p>Documents will be for sale at a price reflecting production costs.</p>
Posters/leaflets	<p>A poster will be produced publicising the consultation dates and an overview of the project including illustrations and provided to:</p> <ul style="list-style-type: none"> <li>• Libraries</li> <li>• District Council offices and leisure facilities</li> <li>• Community facilities</li> <li>• Town and Parish Councils for display in public noticeboards and other key locations.</li> </ul>

*Table 3: Proposed Consultation Arrangements*

## 2.12. Duty to Cooperate

2.12.1. As covered earlier in the report, the Local Plan (Part 1) is being prepared alongside the Greater Exeter Strategic Plan (GESP) which is evidencing and addressing the wider strategic issues affecting Teignbridge and the other authorities within the GESP area. As such, matters relating to housing numbers, housing distribution, gypsy and traveller provision, major infrastructure provision, management of the Exe Estuary, strategic low carbon projects and carbon reduction targets, and employment land provision will be dealt with through GESP. As a primarily development management policy-based plan, the Local Plan (Part 1) will instead focus on much more detailed and localised matters such as design, development within town centres, local employment opportunities, rural development, affordable housing provision etc. Nevertheless, there are some cross boundary issues included within the Local Plan Part 1 which have the potential to affect a wider area. These include:

- Climate change
- The South Hams Special Area of Conservation (SAC)
- The Exe Estuary Special Protection Area (SPA) and Special Area of Conservation (SAC)
- Landscape
- Biodiversity

2.12.2. A number of these policies have been discussed informally with neighbouring authorities either through preparation of similar GESP policies or through other partnership working (such as the South Hams SAC Habitats Regulation Assessment Guidance). This has helped to bring about consistent wording and approaches between the local planning authorities on relevant strategic matters. Following the consultation on the draft Local Plan (Part 1) officers will prepare a Statement of Common Ground to be

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agreed with our Duty to Cooperate Partners. This will be kept up to date as the plan progresses through to submission (as statutorily required).

2.12.3. During the Issues Consultation we received no adverse comments from adjoining local planning authorities.

### **3. OPTIONS**

Options were considered when the Local Development Scheme was agreed, setting the preparation timetable and process for the Local Plan Part 1.

### **4. CONCLUSION**

4.1.1. The policy wordings proposed to you are considered to be a significant update to the existing local plan policies concentrating in particular on improved climate change and design policies. They have been written collaboratively with council officers outside planning, councillors via the Local Plan Working Group and Action on Climate in Teignbridge. The committee is requested to consider the Draft Plan and other attachments, and to recommend to Executive that they are published for consultation as set out in the report subject to any amendments they wish to propose.



**TEIGNBRIDGE DISTRICT COUNCIL****OVERVIEW AND SCRUTINY****3 MARCH 2020****PART I**

<b>Report Title</b>	<b>Poverty in Teignbridge</b>
<b>Purpose of Report</b>	To highlight the significant actions and resources already being undertaken by the council to mitigate the causes and impact of poverty locally
<b>Recommendation(s)</b>	This paper invites the Overview and Scrutiny Committee to consider whether it wishes to recommend any further actions to be undertaken by the Executive Committee, including consultation with key partner agencies to ensure actions are meeting the desired outcomes.
<b>Financial Implications</b>	Please see Section 5 Implications, Risk Management & Climate Change Impact  Martin.Flitcroft@Teignbridge.gov.uk Chief Finance Officer
<b>Legal Implications</b>	Please see Section 5 Implications, Risk Management & Climate Change Impact  karen.trickey@teignbridge.gov.uk Solicitor to the Council and Monitoring Officer
<b>Risk Assessment</b>	Not applicable
<b>Environmental/ Climate Change Implications</b>	Not applicable  david.eaton@teignbridge.gov.uk
<b>Report Author</b>	james.toler@teignbridge.gov.uk
<b>Requested by</b>	Leader of the Council/Executive Portfolio Holder for Strategic Direction: Cllr Gordon Hook
<b>Appendices / Background Papers</b>	Presentation attached

**1 Introduction / background**

A request has been made by the Leader of the Council for officers to investigate the levels of poverty in Teignbridge in line with the Joseph Roundtree Foundation's strategy, which highlights the causes and consequences of poverty.

[Source: Joseph Roundtree Foundation](#)

## 2 Measuring poverty

Although there is no single, universally accepted definition of poverty, it is generally acknowledged that it means having difficulty paying your rent, heating your home, or paying for essential goods and services. It means facing marginalisation and even discrimination and can lead to problems that deprive people of the chance to play a full part in society.

Various poverty measures based on disposable household income are in common use, but trends can look quite different depending on the geography and measures used. The most widely-used definition in the UK and Europe describes individuals as experiencing 'relative poverty' if their household income is below 60% of the national median. In 2019 the median household disposable income in the UK was £29,400<sup>1</sup>, which means that households in Teignbridge whose annual income falls below £17,640 could be considered to be in 'relative poverty'.

However, income will not always reflect the extent to which a family can afford necessities. Poverty can also be presented before and after housing costs, where the latter can generate higher levels of poverty, depending on tenure and location.

Measures of deprivation are not the same as measures of income, as they relate to how people live. Deprivation is the consequence of a lack of income and other resources. The Indices of Deprivation combine information from the seven domains, including health, living environment etc to produce an overall relative measure of deprivation called the Index of Multiple Deprivation (IMD)<sup>2</sup>.

[1. Average household income, UK: Financial year ending 2019](#)

[2. The Index of Multiple Deprivation](#)

## 3 Causes and consequences of poverty in the UK

The causes of poverty are things that reduce household resources, or increase household need and the cost of meeting them. Life events and moments of transition, for example becoming ill, bereavement, redundancy, or a relationship breakdown are all common triggers for poverty.

### 3.1 Causes of poverty

According to the Joseph Rowntree Foundation, some of the causes of poverty in the UK today are:

1. High costs of housing, essential goods and services
2. An ineffective benefit system
3. Unemployment and low-paid jobs lacking prospects and security, or a lack of jobs
4. Low levels of skills, including digital, or education
5. Discrimination
6. Abuse, trauma or chaotic lives

### 3.2 Consequences of poverty in the UK

Some of the consequences of poverty are:

1. health problems
2. housing problems
3. being a victim, or perpetrator of crime
4. drug, or alcohol problems
5. lower educational achievement
6. poverty itself – poverty in childhood increases the risk of unemployment and low pay in adulthood, and lower savings in later life
7. homelessness
8. teenage parenthood, relationship and family problems
9. biological effects – poverty early in a child’s life can have a harmful effect on their brain development

[Source: Joseph Roundtree Foundation 2019](#)

## 4 Initiatives by the council to tackle the causes of poverty

Local government is responsible for a range of vital services for people and businesses in defined areas. Among them are well known functions such as social care, schools, housing, benefits, planning, council tax and waste collection.

Councillors work with local people and partners, such as local businesses and other organisations, to agree and deliver on local priorities. To this end local authorities and other public bodies are already working hard to alleviate poverty where resources allow.

This report highlights the significant actions and resources already being undertaken by Teignbridge District Council, under the remit of a ‘second tier’ council, to mitigate the causes and impact of poverty locally. It quantifies the number of households being helped and/or the current levels of investment.

### 4.1 Actions being taken to mitigate the high costs of housing, essential goods and services

- a. Developing a strand in the council strategy to address housing issues as a priority: **A roof over Our Heads**
- b. Delivery of affordable, social housing for rent; around 157 per year, including new housing schemes developed to high eco and low energy standards. For example, Passivhaus in Christow and our proposals for East Street and Drake Road, Newton Abbot.
- c. Managing 1,038 households on the housing register and allocating around 400 social homes a year
- d. Housing Services has secured **£695,000 Warm Homes Funding** to provide first time air source heat pumps and gas central heating to 200 fuel poor homes. An

additional £160,000 has been secured for first time gas central heating to residents living in park homes

- e. Managing 18 gypsies and traveller pitches at Haldon. The Council continues to exceed Local Plan delivery targets delivering 48 pitches
- f. Encouraging and supporting around 100 households registered for downsizing to reduce housing costs
- g. Annually administering £10,000 toward personalised budgets for clients within our accommodation project for rough sleepers
- h. Improving around 180 homes a year through council intervention, including enforcement and the provision of loans and grants to those most in need
- i. Helping to keep around 250 people a year independent at home through the provision of grants, adaptations and support
- j. Preventing and relieving homelessness for over 900 households a year, through assistance, advice and statutory assessments
- k. Assisted 341 households in 2018/19 into temporary accommodation until they could get back on their feet
- l. Adopted in 2019, our tenancy strategy champions local housing affordability and the transparent allocation of social housing
- m. Last year we provided 289 loans and grants to improve housing conditions and make homes more thermally efficient

### **Community funding**

Additionally, the council maintains service level agreements with both the Community Voluntary Service and Citizens Advice. Both organisations work in the community to support local residents.

- n. **The Citizens Advice** receive £52,130 from the council over three years. In 2018/19, 9,438 unique clients were seen by Teignbridge Citizens Advice, who went on to help 468 households with financial advice worth £6,824 to each household a year.
- o. **The Community and Voluntary Service** receive £57,000 for a three year contract, which covers £35,000 for the core service, £8,000 for funding advice and £14,000 for volunteer work. They are currently in the second year of the contract. They support local charities, voluntary groups, and social enterprises in Teignbridge to build a stronger community. In 2018/19, among other projects, they:
  - Supported 86 groups to develop their capability and development work
  - Provided 36 learning opportunities
  - Supported 103 community groups with financial sustainability, including funding advice

- Sourced £551,435 of grant income across 111 local groups
- p. **The Rural Aid fund** is a £40,000 budget for the enhancement of community life; it is intended to support projects that improve access to services, improve the health and wellbeing of the local community and meet the needs of minority and vulnerable groups. Parish and town councils currently submit one bid a year, of up to £5,000, which generally results in the award of around 20 grant awards of £2,000 each. The budget report for 2020/21 is reducing this budget to £26,000pa, to be divided into 13 grants of £2,000. Alternative funding arrangements are being considered, for example Lottery, crowd funding, or funding by town and parishes councils themselves.

#### 4.2 Actions taken to improve our benefit system

Since the introduction of Universal Credit in September 2018, assessments and payments for those under retirement age are now undertaken by the Department for Work & Pensions (DWP), which, under welfare reform, now includes the housing element of Universal Credit. The council, however, is still responsible for the payment of Housing Benefit to those who have reached pension age, are homeless, are in receipt of a Severe Disability Premium, or have more than 3 children in their household.

The council is also responsible for further initiatives to assist households on low incomes:

- a. **The payment of Housing Benefit to 5,629** working age households and those who have reached pension age, are homeless, or who are in receipt of a Severe Disability Premium
- b. **The council tax support scheme** is a local means tested scheme to help people on a low income to pay their council tax. Currently 4,408 households (7% of all households in Teignbridge) are eligible for support. 61% of all claimants receive 100% council tax reduction, 35% record some sort of disability and 34% are female lone parents
- c. Providing £194,000 in 2019 towards our **Discretionary Housing Payments (DHP)** to help those most in need with housing costs. To date we have made 161 awards with an average payment of £434 per household
- d. The council operates an **Exceptional Hardship Fund** for those who need additional support and don't qualify under our Council Tax Support Scheme. In 2017 and 2018 we helped 42 households, who on average received £402 of assistance
- e. We offer appointments with **Homemaker**, who offer money and debt advice to households on low income. Each year they support around 336 households, bringing each an estimated financial uplift of around £340 a month in extra income and savings

- f. Funding the **Stronger Communities Fund** to support the local economy and welfare groups, for example foodbanks, who support over 1,800 households annually (3,074 food packs, £2,294 fuel top-ups), by offering community funding, such as rent subsidies
- g. Hosting the **Teign Welfare Reform Group**, proactively working with key partners and statutory agencies to monitor and mitigate changes to the welfare system when it impacts registered providers and residents

#### 4.3 Actions taken to tackle unemployment and low-paid jobs, lacking prospects and security, or a lack of jobs

- a. Developing a strand in the council strategy to address wage and employment issues as a priority: **Investing in prosperity** and **Great places to live and work**
- b. **Facilitating links between businesses and education providers**  
The council helps to promote links between businesses and education that is facilitated by the People Plus contract that started in June 2019.
  - 49 Clients have attended the Link Up Start Up scheme, where employed people receiving business support and workshops to become self-employed
  - 32 were then seen on a 1:1 and these were all accepted on to the New Enterprise Allowance (NEA) programme, currently a 65% conversion rate, but clients do have 6 months to consider joining the programme from their info session
  - 23 clients in the NEA mentoring stage
  - 9 clients have successfully completed the NEA process and are now trading
- c. **Promoting the delivery of new employment space** - Since 2018 the council has invested £3,704,192 in new commercial, industrial estates and buildings. Economic Development is working with two developers who are bringing forward two separate employment sites of 26 acres in total. There are currently 19 businesses looking for space of at least 1,000 sqft, with a total demand of 588,792 sqft of mostly industrial and warehouse space
- d. **Promoting apprenticeships in the local area** - The council provided 85 days of work placement to young people in 2018/19 and is working alongside South Devon College to promote their events to Teignbridge businesses. Currently there are no statistics, but with Orlo, our social media management tool, we will be able to monitor engagement for the next year
- e. **Promoting employee ownership** - Economic Development and Procurement are currently putting together a business case for [Community Wealth Building](#) for the council and other 'anchor institutions'. This basically means looking at what we purchase and trying to get more local companies to bid, and where local suppliers don't exist, looking towards establishing worker co-operatives to bid for tenders

- f. **South West Mutual Bank** - We have a £50,000 stake in the South West Mutual, they are still in the stages of getting their licence approved, so are unlikely to be functioning any time soon.
- g. **Community funding**  
**The Teignbridge Stronger Communities Fund**, supports local projects, as part of 'Crowdfund Devon'. It provides funding for local projects, but must raise 25% of their target before they are considered. Eligible campaigns are match-funded up to a maximum of £2,500. Funding is available for projects that support:
1. The local economy and welfare, for example a community shop, or food bank
  2. Community facilities
  3. Digital inclusion
  4. Sport, leisure, arts, heritage, or culture
- h. **Rent subsidy.** To help support the voluntary and community sector, some eligible groups can use properties owned and leased by the council at a subsidised, or reduced rent of up to 75% or £4,000 (whichever is less) on the rental value of the premises. The council currently provides rent subsidy to community hubs, such as the Buckland Community Centre, Kingsway Residents Association and the Meadow Centre in West Teignmouth.
- i. **The Councillors' Community Fund** supports one-off projects. Applications can only be received from not-for-profit groups and organisations, not individuals. Councillors currently have £1,500 each year to spend on projects within their wards. Projects costing more than £1,500 could be supported by other councillors combining monies. Additionally, Devon County councillors each have £10,000 of funding to award from their locality budgets. It should be noted that the 2020/21 budget proposal is to reduce this fund to £1,000 per councillor, so alternative funding arrangements may need to be considered, for example Lottery, or crowd funding.
- j. **The Doing What Matters Fund** can provide up to £20,000 for individual projects. Projects must have a significant impact on the wellbeing of local people and communities.
- k. **The Making the Connection Fund** gives small, one-off grants of up to £300 to support community-led ideas and initiatives across Devon. [TDC community funding](#)
- l. **Protecting low income families in poor housing** - Housing Services has successfully bid for £20,000 to tackle poor quality housing within the private rental sector (PRS), improving standards with property and management agents through engagement and enforcement and supporting landlords to meet their legal responsibilities.

#### 4.4 Action taken to tackle low levels of skills (including digital), or education

Devon County Council is the county's education authority and since the Children Act 2004 is also responsible for children's services. Teignbridge District Council, however, is still committed to a number of initiatives to help households on low incomes:

- a. Developing a strand in the council strategy to address skills and education issues as a priority: **Investing in prosperity**
- b. **Teignbridge CVS is a partner in the #Focus5 project**, which provides support to young people across Devon and Somerset who may be struggling to move forwards in life. The project provides unique, flexible, one-to-one support to young people aged 15 to 18 across Devon who need help taking small steps into education, employment or training. The project aims to help young people develop the five main skills identified as being gateways to employment; Communication, Customer Service, Organisations, Teamwork and Problem Solving.  
[www.cswfocus5.co.uk](http://www.cswfocus5.co.uk)
- c. **Broadband** - Full Council (19 Nov 19) has approved to commit £250,000 to local broadband funding, subject to satisfactory assurances being received from Connecting Devon and Somerset that the council's investment is spent only in Teignbridge. This rollout project covers the rural areas of Devon and Somerset. Teignbridge is the only Devon district contributing, whereas all Somerset districts have contributed. Devon and Somerset County Councils have also contributed, as has the Local Enterprise Partnership. All contributions are match funded by Government, and we have reassurances that the match funding for our £250k will also be spent in Teignbridge alone.
- d. The Economic Development Team has started working with the **Careers and Enterprise Company** as an enterprise advisor. Under new Gatsby benchmarks, all schools now have to provide each pupil with a significant contact with an employer for each year.

#### 4.5 Actions reducing discrimination

Developing a strand in the council strategy to address inclusion issues as a priority:  
**Strong communities**

**The South Devon and Dartmoor Community Safety Partnership** is made up of statutory and voluntary organisations working together to reduce crime and disorder, including hate crime and abuse. The budget from the police and crime commissioners, via the Safer Devon Partnership, will be £25,000 in 2020/21.

**Teignbridge Leisure provide 20% concessions** to help support people who are on a limited income to have affordable access to leisure opportunities

Delivering the **Opening Doors Project**, developed between the Police, Teignbridge Council, Active Devon, Street Games, Schools and local sports providers to facilitate



access to sport for vulnerable young people in partnership with Newton Abbot Leisure centre

Our Street **Homeless Outreach and Support Service** is a project funded by the Ministry for Housing, Communities and Local Government. We have a dedicated Rough Sleeper Coordinator and Rough Sleeper Navigator who conduct street outreach visits on average two/ three mornings per week, responding to reports of people seen sleeping rough within Teignbridge.

#### **4.6 Actions taken to tackle abuse, trauma or chaotic lives**

Issues around abuse and chaotic lives are complicated and life-long. As a district council we defer to Devon County Council to deal with matters, such as social services, child protection, family support, adoption and fostering, children in care etc. However, through some of the work we do, such as homelessness legislation and safeguarding work with key partners, we can identify issues and intervene accordingly.

- a. **The South Devon and Dartmoor Community Safety Partnership** works to reduce crime, including substance misuse and domestic violence. The partnership seeks to address the latter through its Domestic and Sexual Violence and Abuse Strategy and associated forum, which successfully secured £5,000 in funding
- b. A Multidisciplinary Team (MDT), coordinated by our **Rough Sleeper Coordinator**, covers Teignbridge, South Hams and West Devon. Key agencies meet on a monthly basis to remove barriers to service access and providing holistic, joined up support to people who are rough sleeping, or who have a recently slept rough
- c. Since the adoption of the Council Strategy (2016) we have managed 962 households through **temporary accommodation** into more permanent homes and have preventing homelessness by helping 1,094 households into alternative accommodation
- d. **Safeguarding training**, including information on domestic violence and abuse, drugs and alcohol, county lines, and radicalisation was given to 160 of Teignbridge's Refuse and Cleansing staff. Safeguarding training is mandatory to all staff. 50 cases were referred to the Safeguarding Team in 2019
- e. Successfully bidding to the Home Office for the delivery of the **Turning Corners Programme** to the value of £538,000, which covers Torbay, Teignbridge and South Hams to address young gang culture.

## **5 Implications, Risk management & Climate change impact**

### **5.1 Financial**

The financial implications are highlighted throughout the report. Future funding will be linked to the budget proposals contained in the budget report for 2020/21 and alternative funding stream options.

It should be noted that budget reductions to the Rural Aid Fund (4.1.q) and the Councillors' Community Fund (4.3.j) will impact the council's capacity to deliver these initiatives.

### **5.2 Legal**

Should the Committee wish to consider the formation of a task and finish group, it should ensure, given the breath of the topic, that it has clear terms of reference, including:

- (a) The group's initial terms of reference, which might focus on recommending priorities to committee for a potential strategy;
- (b) The group's membership, which might initially be limited to a small group of officers and members, but extended to involve others including outside bodies, as priorities are subsequently clarified
- (c) The timescale for an initial report back to the committee, for example a preliminary report back to committee by end of the financial year

### **5.3 Risks**

None identified

### **5.4 Environmental/Climate Change Impact**

None identified

## **6 Alternative options**

Not applicable

## **7 Conclusion**

The Council is undertaking considerable proactive work to combat poverty in the district and this is reflected in the Council Strategy and associated strategies, as set out below. It is also recognised that some of the root causes of poverty are outside the Council's direct influence and control.

Many of the strategies developed by Teignbridge seek to mitigate the causes and impact of poverty, namely:

- Council Strategy 2016 to 2025
- Housing Strategy 2015 to 2020 (under review)
- Homelessness Strategy 2016 to 2021
- Tenancy Strategy 2019
- Community Engagement Strategy 2017 to 2021
- Economic Development Plan 2018 to 2023
- S Devon & Dartmoor Community Safety Plan

Additionally, when considering the adoption, or review of policies, or strategies members require a Business Impact Assessment to consider the effects on local residents. These documents highlight issues such as financial hardship, climate change and the impact upon people with protected characteristics.

## **8 Recommendations**

**This paper invites the Overview and Scrutiny Committee to consider whether it wishes to recommend any further actions to be undertaken by the Executive Committee, including consultation with key partner agencies to ensure actions are meeting the desired outcomes.**

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**TEIGNBRIDGE DISTRICT COUNCIL**  
**OVERVIEW & SCRUTINY COMMITTEE**

**3 MARCH 2020**

**PART I**

<b>Report Title</b>	<b>Quarter 3 2019-20 Council Strategy Performance</b>
<b>Purpose of Report</b>	To update members on the delivery of the Council Strategy 2015-26, providing the detailed performance information used to track its delivery. Members are asked to review and scrutinise the performance information, especially any areas where performance is not on track.
<b>Recommendation(s)</b>	<b>The Committee RESOLVES to:</b> <b>Note this report and the actions being taken to rectify performance issues detailed in Appendix A.</b>
<b>Financial Implications</b>	A breakdown of the financial information supporting the delivery of the council strategy has been provided as part of this report. Finance Systems Manager Email: <a href="mailto:steve.wotton@teignbridge.gov.uk">steve.wotton@teignbridge.gov.uk</a>
<b>Legal Implications</b>	A summary of the legal requirements are contained in the detail of this report. Monitoring Officer Email: <a href="mailto:Karen.trickey@teignbridge.gov.uk">Karen.trickey@teignbridge.gov.uk</a>
<b>Risk Assessment</b>	Failure to deliver the council strategy or parts of it will be identifiable in both the performance and risks reports, enabling both senior management and members to take action where necessary. Business Improvement Team Leader Email: <a href="mailto:kay.oflaherty@teignbridge.gov.uk">kay.oflaherty@teignbridge.gov.uk</a>
<b>Environmental/ Climate Change Implications</b>	The council strategy contains a dedicated programme entitled Zero Heroes alongside other projects in the strategy that also impact on climate and the environment. Detailed information about this programme and actions being taken are contained within this performance report. Environmental Protection Manager Email: <a href="mailto:david.eaton@teignbridge.gov.uk">david.eaton@teignbridge.gov.uk</a>
<b>Report Author</b>	Eve Bates – Corporate Policy & Projects Officer Email: <a href="mailto:eve.bates@teignbridge.gov.uk">eve.bates@teignbridge.gov.uk</a>
<b>Portfolio Holder</b>	Corporate Resources - Cllr Alan Connett
<b>Appendices / Background Papers</b>	Appendix A – Full Quarter 3 Spar.net Performance Report

## 1. REPORT DETAIL

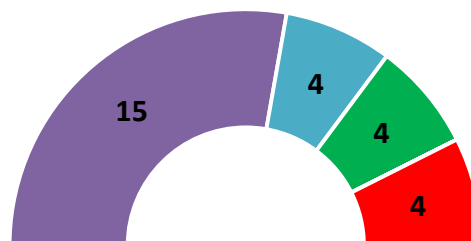
- 1.1 The Teignbridge Ten programmes (T10) are the ‘super projects’ that shape the delivery of the Council Strategy. The 10 programmes cover the areas that require high impact or will bring major benefits to the district and shape the future of the Teignbridge area. Each T10 has seven or more actions with performance indicator(s) and/or project(s) to monitor their progress against a series of targets and milestones that were set and agreed at the beginning of the financial year by both managers and portfolio-holders.
- 1.2 Every quarter an update on the progress of each T10 is compiled by the managers leading each T10 programme and a report is brought to Overview & Scrutiny Committee. This T10 report covers the period from 1 October 2019 to 31 December 2019 and includes quarterly reported PIs and reviews of the projects that are in progress.
- 1.3 Attached as Appendix A is a detailed review of each T10 programme.

### T10 Programmes

All of the T10 Programmes are reported as ‘On track’.

### T10 Performance Indicators

A total of 46 PIs are included in the Q3 report. In total 19 PIs are either ahead or well ahead of target, 4 are on target and 4 PIs are underperforming. There are 19 PIs where data is either not yet due, not calculable or do not have targets against them as they are monitoring indicators.



### Q3 Status Of All Performance Indicators

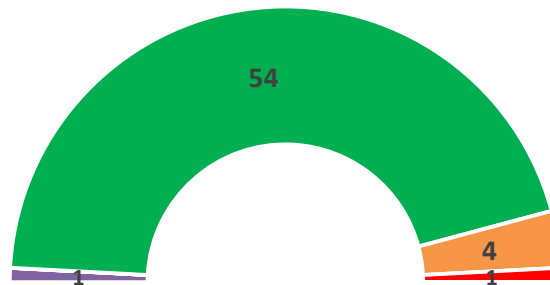
- Well ahead of target
- Ahead of target
- On target
- Concern

The 4 PI's with a **concern** status which are:

ROH 1.2	Net additional homes provided	
ROH 2.1	Deliver an average of 128 affordable homes a year in urban areas as defined by the Local Plan (Y1-5)	
HAH 5.9	Working days lost due to sickness absence – av/all employees	
WE 8.2	% customer complaints dealt with within 20 days	

## T10 Projects

A total of 60 projects are included in the report. 1 has been completed, 54 are on track, 4 are reported with a caution status and 1 is reported as will not be achieved.



**Q3 Status Of Projects**

■ Completed ■ On track ■ Caution ■ Will not be achieved

The 1 project with a status as **will not be achieved** is:

CLS 3.3	New IT system to manage street cleansing
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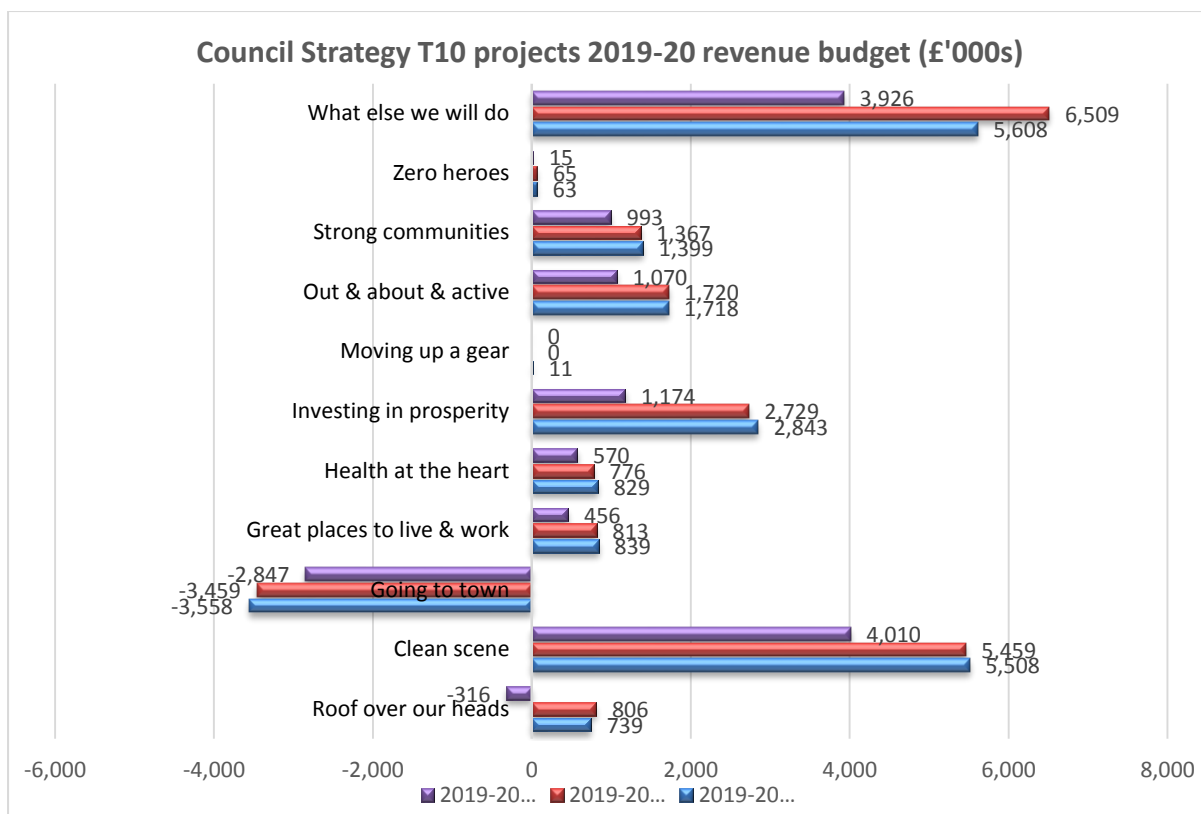
The 4 projects with a **caution** status are:

CP 3.2	Empowering communities to identify Local Lists of special buildings through reviewing by criteria
IIP 8.1	Improved broadband provision
MUG 2.1	Bus and park and ride services
ZH 1.2	Review top ten energy consuming sites & identification of projects

## 2. IMPLICATIONS, RISK MANAGEMENT & CLIMATE CHANGE IMPACT

### 2.1 Financial Overview

The 2019-20 revenue and capital budgets have been split between T10 programmes, and the charts below show actual spend against our year end estimate (outturn) and the base budget for the financial year 2019-20.



### Revenue budget notes

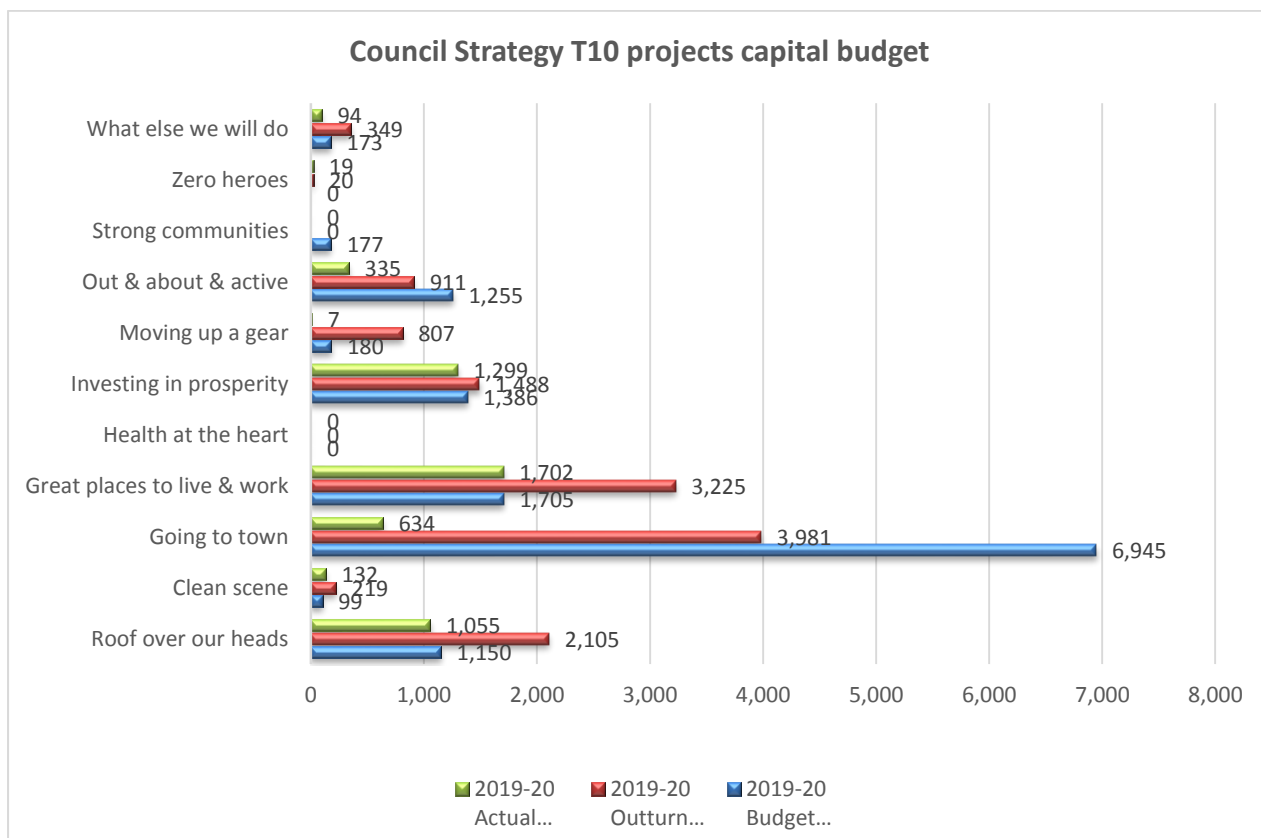
The table below provides an indication of the main/type of service costs in each of the T10 project areas - it does not show everything.

What else we will do	Support and sundry expenses
Zero heroes	Climate change and energy efficiency, etc
Strong communities	Member and committee services, electoral services, community grants, etc.
Out & about & active	Leisure services and open spaces
Moving up a gear	Mainly capital expenses
Investing in prosperity	Development management, economic development, revenues & benefits, etc.
Health at the heart	Health & food safety, environmental protection, etc.
Great places to live & work	Local Plan, Building Control, Resorts, museums, TICs, etc.
Going to town	Town centres, markets, parking etc.
Clean scene	Refuse collection, recycling, street & toilet cleansing etc.
Roof over our heads	Housing assistance, homelessness prevention, private sector enforcement, etc.

### Capital budget notes

2019-20 budget excludes provisional figures for capital programme bids. More detail available in the [capital programme](#) .





What else we will do	Mainly ongoing IT projects
Zero heroes	Energy saving schemes
Strong communities	Energy company - rescheduled
Out & about & active	Budget includes provision/improvements to sports centres, playing fields and open spaces
Moving up a gear	Cycle schemes rescheduled from last year - dependant on partners input
Investing in prosperity	Includes industrial development
Health at the heart	Most schemes within out & about project
Great places to live & work	Includes provision for SANGS, a CIL funded education contribution and Env Agency funded coastal works
Going to town	Includes town centre developments that have been rescheduled – dependant on partner input
Clean scene	New bins and bulking station works
Roof over our heads	Some schemes and grant payments completing later in the year

### 3.1 Legal

Although there are no direct legal implication regarding this report, it will be appreciated that the Committee has constitutional responsibility to review and scrutinise the performance of the Council in relation to policy objectives and performance targets to which this report refers.

### **3.2 Risks**

The Council Strategy has a comprehensive set of risks associated to its delivery. Each risk has a set of mitigating actions which are reviewed and updated by the officers directly responsible.

These risks are monitored and discussed as part of the strategic and corporate risk reports that are presented regularly to the Strategic Leadership Team and Audit Scrutiny Committee. Any areas of poor performance or unacceptable risk are identified in the reports.

### **3.3 Environmental/Climate Change Impact**

The council strategy contains a dedicated programme entitled Zero Heroes. This programme currently looks at the actions the council can achieve to reduce its own environmental impact. Since the authority has signed up to the Climate Change Emergency, a frame work for action has been compiled and is being monitored as a separate report.

As part of the review of the council strategy, it has been proposed that the Zero Heroes programme be changed to encompass a wider look at climate change and going forward would be monitored as part of the council strategy performance.

## **4. ALTERNATIVE OPTIONS**

A task and finish group comprising of a selection of councillors from Overview and Scrutiny and the key officers who compile the performance reports have begun meeting to look at new ways of reporting performance information to committee. It is anticipated that the outcomes will be brought to committee for consideration in May 2020.

## **5. CONCLUSION**

The Council Strategy performance report provides Members with an overview of performance for the Teignbridge Ten Programmes including achievements and details of any areas of poor performance.

This Council Strategy has been reviewed and the new revised document was adopted at Full Council on 14<sup>th</sup> January. The new version will come in effect from 1<sup>st</sup> April 2020 and run until 2030.

Teignbridge District Council

# ten year

2016 - 2025

# strategy

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## The Teignbridge ten

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# Council Strategy 2016-2025

27 January 2020

<b>Goal</b>	01 A roof over our heads
<b>Lead Contact:</b>	Cllr Jackie Hook, Amanda Pujol
<b>RAG Status:</b>	<b>On track</b>

## Summary Statement

2 indicators are a concern, 2 are ahead of target and 2 well ahead of target. Details of these are summarised below and a fuller explanation is in the Performance Indicator section of the report.

The two indicators which are a concern are the net additional homes provided and the delivery of 128 affordable homes in an urban area. Both indicators have been recorded as concern over the last 3 quarters and are reliant on third parties (house builders) constructing new homes as projected by the end of the financial year.

All projects are currently on track.

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### **Make sure plans take full account of all housing needs**

The delivery of Local Plans is on track. The Executive approved the revised timetables for the Greater Exeter Strategic Plan, Local Plan Part 1 (Quality as standard) and Local Plan Part 2 (Creating Quality Places) on 31 October 2019. Work on the Greater Exeter Strategic Plan is progressing in line with the timetable.

### **Deliver affordable housing**

The net additional homes is a concern with 414 homes delivered against a target of 570 for the quarter. Further work is being undertaken to investigate these figures and work out the reasons for the slowdown – not enough planning permissions, market uncertainty, lack of infrastructure. Once this is established we will know what, if any, action we could take to increase delivery. At this point in time it is looking unlikely we will meet the annual target of 760.

The affordable home delivery also a concern due to slippage of some completions which will now be recorded in the first quarter of 2020/21. Since Local Plan approval there has been 1071 affordable homes delivered against a target of 820.

### **Evaluate options for delivering affordable rented housing**

Planning applications have now been submitted for delivery of affordable housing at East Street and Drake Road, Newton Abbot and Homes England funding has been approved. It's anticipated these developments will start on site April 2020.

### **Improve housing conditions and reduce empty homes**

The number of dwellings improved by Council intervention is well ahead of target and a further 3 agents have been accredited under the Property Agent Rating scheme (PARS). A bid has been made to MHCLG to the Private Rented Sector Innovation and enforcement fund to support further work with landlords and 2 training events have been arranged for Property Letting Agents. We will be contacting agents who have not applied to the PARs scheme in Quarter 4 to ensure they are complying with the legislative requirements. Enforcement work is also ongoing against landlords who are letting out properties with an F or G EPC rating and where no property exemption is registered.

**Prevent homelessness wherever possible**

Both homeless prevention targets are ahead or well ahead of target and the number of rough sleepers recorded in the District this quarter has reduced to 3. We are continuing to investigate potential sites for a second temporary accommodation project in the District

**Key to Performance Status:**

Performance Indicators: No data Concern Caution On target Ahead of target Well ahead of target

**Performance Indicators**

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
45	CSROH 1.2	<u>Net additional homes provided</u>	Simon Thornley	626	760	570 (3/4)	Concern	115	269	414		414 (Quarter 1 - 3) Below target. This may in part be as a result of late registration/information on completions and current economic uncertainty. Further work needed to investigate how likely this trend of below-target completions will continue, and if possible to take corrective action. (HW)
	CSROH 2.1	<u>Deliver an average of 128 affordable homes a year in urban areas as defined by the Local Plan (Y1-5)</u>	Graham Davey	124	128	92 (3/4)	Concern	31	58	81		81 (Quarter 3) Slippage to first quarter of 2020/21 will result in delivery being below target this year. However since Local Plan approved 1071 affordable homes have been completed against a target of 820. Exceeding target by 15.5% (GD)
	CSROH 4.1	<u>Number of empty properties impacting on the New Homes Bonus (Y2-5)</u>	Graham Davey	338	337	337 (3/4)	Ahead of target	483	323	323		323 (Quarter 3) Target met as at 7th October. Empty Homes recorded as 323 which equates to a reduction year on year for 11 years in a row. Figure was 735 in 2008. (GD)
	CSROH 4.2	<u>Number of dwellings improved through intervention by the Council (Y2-5)</u>	Alison Dolley	224	218	164 (3/4)	Well ahead of target	61	152	216		216 (Quarter 3) A further 64 properties have been improved this quarter through intervention by the Council. The target has been reviewed

Performance Indicators												
Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
												and revised to 250 (AD)
CSROH 5.1	<b>Number of rough sleepers as an estimate on a snapshot date (Y1-5)</b>	Tony Mansour	7	TPI	TPI	Not calculable/No status	6	6	3		3	
CSROH 5.2	<b>Homelessness prevented by client remaining in existing home (Y1-5)</b>	Tony Mansour	68	68	51 (3/4)	Well ahead of target	20	42	106		106	
CSROH 5.3	<b>Homelessness prevented by assisting with alternative accommodation (Y1-5)</b>	Tony Mansour	267	267	200 (3/4)	Ahead of target	56	129	213		213	
CSROH 5.4	<b>Number of households placed into temporary accommodation (Y1-5)</b>	Tony Mansour	65	TPI	TPI	Not calculable/No status	68	100	51		51	

**Key to Performance Status:**

Projects:

No status set	Milestone Missed	Will not be achieved	Caution	On track	Ahead of schedule	Project completed	Data not due
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**Projects**

**Review Devon Home Choice allocation scheme, report issues & make recommendations to members (Y4-5) (CSA3.10\*)** **On track** **Project Responsible Officer Tony Mansour**

**Date Progress Review**

03/01/2020 A revised action plan for this project has now been completed in light of delays to MHCLG's announcement of our homelessness funding allocation for 2020/21. Our funding has now been confirmed and allows for the completion of a comprehensive downsizer's project through which all applicants on Devon Home Choice who are over occupying social housing will be visited and supported to secure suitable alternative housing. In light of the delays to this project caused by uncertainty over funding, a revised action plan for the Devon Home Choice review has also been completed.

31/03/2020

**Delivery of the Local Plans\* (CSO1)**

**On track**

**Project Responsible Officer Simon Thornley**

**Date Progress Review**

08/01/2020 Executive approved revised timetables for the Greater Exeter Strategic Plan, Local Plan Part 1 (Quality as Standard) and Local Plan Part 2 (Creating Quality Places) on 31st October.

The Local Plan Part 1 is due to be presented to the Executive for consultation on the draft plan in March. Internal consultation with officers and the Local Plan Working Group (Members) is currently taking place on an internal working draft of the Plan.

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<b>Delivery of the Local Plans* (CSO1)</b>		<b>On track</b>	<b>Project Responsible Officer Simon Thornley</b>
<b>Date</b>	<b>Progress Review</b>		
20/04/2020	Work on the Greater Exeter Strategic Plan is progressing in line with the timetable. Meetings with the Leadership Group and Member Forum covering all 4 authorities are taking place between now and scheduled consultation in June 2020.		
<b>Obtain planning and funding for one affordable housing scheme on council owned land (Y4-5) (CSP1.19*)</b>		<b>On track</b>	<b>Project Responsible Officer Graham Davey</b>
<b>Date</b>	<b>Progress Review</b>		
07/01/2020	Executive granted approval for funding, borrowing, land use and bidding to Homes England to pursue both housing developments. Planning Applications now submitted for both sites at East Street and Drake Road, Newton Abbot. Homes England Funding has been approved. Planning decisions awaited at end of January. Subject to planning the schemes will be tendered with anticipated start on site in April 2020.		
31/03/2020			
<b>Promote PARS and carry out assessments of agents who have not engaged with the scheme (Y1-5) (HSH2.10*)</b>		<b>On track</b>	<b>Project Responsible Officer Alison Dolley</b>
<b>Date</b>	<b>Progress Review</b>		
06/01/2020	A further 3 agents have received awards under the scheme. One agent has been referred to Trading standards for non-compliance with client money protection. A bid for Private Rented Sector innovation and enforcement grant funding from the MHCLG has been made and we are awaiting the outcome of this funding bid. 2 agent training events have been arranged in March 2020, along with 2 landlord training sessions. Letters have been sent to 15 other agents and responses have been received from several who are either no longer trading as agents or they wish to join the scheme. These will be assessed during Q4. Those agents who have not responded will be contacted again in Q4 and checks to ensure compliance with legislation will be made in Q4.		
31/03/2020			
<b>Take action to improve EPC rating of private rented properties with a rating of F or G (Y5) (HSP2.09*)</b>		<b>On track</b>	<b>Project Responsible Officer Alison Dolley</b>
<b>Date</b>	<b>Progress Review</b>		
06/01/2020	Following checks of all the relevant databases, initial letters have been sent to several landlords where a low EPC has been identified and no exemption has been registered. Where a landlord has previously been advised regarding the legislation a compliance notice has been served. This work will be on going through quarter 4.		
31/03/2020			
<b>Develop temporary accommodation alternatives to B&amp;B in line with needs analysis (Y4-5) (HSP3.13*)</b>		<b>On track</b>	<b>Project Responsible Officer Tony Mansour</b>
<b>Date</b>	<b>Progress Review</b>		
03/01/2020	A temporary accommodation needs analysis paper has been completed which demonstrates the need for a second homeless supported accommodation project. We are currently awaiting the outcome of negotiations lead by the Economy and Assets department which may lead to the acquisition of a suitable site in Newton Abbot		
31/03/2020			



# Council Strategy 2016-2025

27 January 2020

**Goal** 02 Clean Scene

**Lead Contact:** Chris Braines, Cllr Alistair Dewhirst

**RAG Status:**

On track

## Summary Statement

All scheduled projects are underway and progress on the actions are summarised below:

### Deliver and monitor effective cleansing services

The business case for a new IT system to manage street cleansing functions is under consideration. The team have successfully managed to piggy back on overnight road closures on high speed roads to access difficult areas. The number of community litter picks supported is ahead of target at present.

### Fly Tipping and Community Environment Wardens

Work has continued in this area through the emerging 'Clean Devon' project looking to bring together a range of interested bodies including, Devon County Council, Highways England, Devon Districts, Environment Agency, NFU and the Police and Crime Commissioner to look at potential for greater joint working across Devon on reducing fly tipping and littering. The website is under development and a logo adopted following a design competition. Funding has been approved to support the initiative through the Devon Authorities Strategic Waste Committee with a county wide communications project planned for 2020 focusing on waste of care and reducing fly tipping.

Figures confirmed that Teignbridge have increased the overall recycling rate from 55.4% to 56.3% raising the authority 3 places to 23<sup>rd</sup> nationally. The amount of residual waste decreased again by over 9kg per household to its lowest ever reported level at 337kg/hh/yr raising the authority 4 places to 16<sup>th</sup> nationally. A trial is underway to replace the recycling box for cans/plastics with a reusable sealed sack to 1000 properties.

### Bathing water quality

Bathing water quality classifications for beaches in Teignbridge in 2019 were excellent apart from Dawlish which received a good classification. Signs have been updated with this years classifications. TDC have signed up for the pollution risk forecasting service from the Environment Agency and electronic signs are displaying daily information on our beaches in Dawlish, Teignmouth and Shaldon. The Love Your Beach Steering group identified a number of campaigns to raise awareness about bathing water quality and pollution sources. We have been working with partners to implement these campaigns across our beaches this summer.

### Air quality standards

The consultation process has been agreed and ratified with the Portfolio Holder. Consultation is taking place with statutory consultees and will be brought to the Overview and Scrutiny Committee.

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Key to Performance Status:

Performance Indicators:

No data

Concern

Caution

On target

Ahead of target

Well ahead of target

Performance Indicators

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
CSCLS 2.1	<b>Number of incident types dealt with by Community Environment Warden Team</b>	David Eaton	889	TPI	TPI	Not calculable/No status	207	377	537		537	
CSCLS 3.2	<b>Street cleaning &amp; litter responsibilities. £'s per household</b>	Chris Braines	£20.10	£22.60	£16.95 (3/4)	Well ahead of target	£5.44	£11.22	£8.18		£8.18	
CSCLS 4.1	<b>Number of community litter picks supported</b>	Chris Braines	38	30	23 (3/4)	Well ahead of target	10	32	44		44	
CSCLS 5.1	<b>Household waste recycled and composted</b>	Chris Braines	56.32%	58.00%	58.00% (3/4)	On target	57.56%	57.37%	57.28%		57.28%	(Quarter 1 - 3) Waiting on final figures for Qtr 3. Estimated accumulative figure is 57.28%. (EB)
CSCLS 5.3	<b>Residual household waste per household</b>	Chris Braines	337.40kg	350.00kg	262.50kg (3/4)	On target	84.10kg	168.40kg	249.40kg		249.40kg	(Quarter 1 - 3) Waiting on final figures for Qtr 3. Estimated accumulative figure is 249.4kg/hh. (EB)
CSCLS 5.4	<b>Household waste collected: £'s per household (BV86)</b>	Chris Braines	£46.48	£56.22	£42.17 (3/4)	Well ahead of target	£7.12	£23.51	£30.10		£30.10	

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**Key to Performance Status:**

Projects:	<b>No status set</b>	<b>Milestone Missed</b>	<b>Will not be achieved</b>	<b>Caution</b>	<b>On track</b>	<b>Ahead of schedule</b>	<b>Project completed</b>	<b>Data not due</b>
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**Projects**

**Working with other agencies, communities and land owners to reduce fly tipping (CSCLS 2.2)** On track **Project Responsible Officer David Eaton, Anna Lang**

Date	Progress Review
20/01/2020	Work has continued in this area through the emerging 'Clean Devon' project looking to bring together a range of interested bodies including, Devon County Council, Highways England, Devon Districts, Environment Agency, NFU and the Police and Crime Commissioner to look at potential for greater joint working across Devon on reducing fly tipping and littering. The website is under development and a logo adopted following a design competition. Funding has been approved to support the initiative through the Devon Authorities Strategic Waste Committee with a county wide communications project planned for 2020 focusing on waste of care and reducing fly tipping.
20/04/2020	

**Monitor and review the impact of the Public Spaces Protection Order for Dog Control (CSCLS 2.3)** On track **Project Responsible Officer David Eaton**

Date	Progress Review
17/01/2020	The review groups report into the implementation of the PSPO was considered on the 12th November 2019 by Overview and Scrutiny Committee. The principle recommendations of the report were to keep the number of dogs that can be walked by one individual at 6, the seasonal dog exclusion areas on beaches remains as 1 April to 30 September and the use of body worn cameras for Community Environment Wardens is not progressed. There were also recommendations around a proposed dog licence, consideration of insurance for businesses and a publicity campaign. It was agreed that a further 12 month review would take place. The committee supported the recommendations and referred to the Executive for approval at the meeting on the 28 <sup>th</sup> November 2019. The Executive agreed with the recommendations and requested further work into how a dog licence for individual dog walkers would operate and the costs involved. This work will be considered in the next quarter.
29/03/2020	

**New IT system to manage street cleansing (CSCLS 3.3)** Will not be achieved **Project Responsible Officer Anna Lang**

Date	Progress Review
23/01/2020	The business case for this project is currently under consideration. Alternative approaches to manage the street cleansing function are also being considered.
24/01/2020	

**Good bathing water quality for Teignbridge beaches (CSCLS 6.1)** On track **Project Responsible Officer Sarah Holgate**

Date	Progress Review
20/01/2020	DEFRA released the bathing water quality classifications for Teignbridge Beaches for summer of 2020. They are all excellent and 1 good. Signage will be updated for May. The Love Your Beach steering group met in December to discuss the campaigns that took place in the summer of 2019 to raise awareness about how the public can help improve the bathing water quality at our beaches. Campaign ideas for 2020 were discussed and agreed.

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Date	Progress Review
17/01/2020	The consultation process is underway with statutory consultees and stakeholders. Officers are due to attend meetings with the relevant town and parish councils to discuss the draft plan and the proposed actions. This was not completed during the last quarter.  Once the results have been analysed the draft plan including the feedback will be brought to the Overview and Scrutiny Committee.
29/03/2020	

# Council Strategy 2016-2025

03 February 2020

**Goal** 03 Going to town

**Lead Contact:** Neil Blaney, Cllr Nina Jeffries

**RAG Status:**

On track

## Summary Statement

Overall the project is on track.

### **Designing and delivering small and large scale schemes:**

Work is progressing well on projects in Newton Abbot and Teignmouth town centres, which will help to deliver a wide range of town centre improvements, along with new employment space, hotels and housing. A project team is working on the business case to enable a capital bid to the Future High Street Fund for Newton Abbot, having been successful in securing £150k of Government funding to help with the business case. The submission of the business case is due in June 2020 and a decision on funding will be made by Government later in the year.

### **Running and improving Newton Abbot Markets:**

Social media pages have been created for the markets, to help raise the profile of the existing offer and encourage new traders to the markets. Improvements to the Market Hall will form part of the business case for the Future High Street Fund bid.

### **Town centre health checks:**

The town centre health checks are available to view at [teignbridge.gov.uk/oureconomy](http://teignbridge.gov.uk/oureconomy).

The health checks are updated on an annual basis, with the next update due to be published early 2020.

### **Working with and supporting continued town centre management:**

The Economic Development team work closely with the Town Centre Development Manager in Newton Abbot and sit on Town Teams for both Newton Abbot and Teignmouth.

The team have also met with representatives from the Town Councils and local chambers of commerce/trade to look at ways to support the town centres.

### **Using our powers to bring about improvements and support business growth:**

The Council continues to exceed targets for dealing with major and minor planning applications within nationally prescribed timescales. The Environmental Health team provide continued updates to businesses to ensure compliance with changes to legislation and the percentage of businesses with a food hygiene rating of 5 continues to meet our target.

### **Improving accessibility and encouraging more town centre living:**

The Council continues to support proposals for town centre living, and the ongoing redevelopment plans at Bradley Lane in Newton Abbot. A new social housing development is planned on Council owned land in East Street, Newton Abbot.

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**Supporting evening cultural and leisure opportunities:**

Work is ongoing to bring forward a hotel and food outlets in both Newton Abbot town centre and Brunswick Street in Teignmouth, along with a new cinema in Newton Abbot, which will all add to the evening economy in these towns.

The Council worked with Newton Abbot Town Council and event promoters Born Hectic to deliver 3 'Summer Nights' food events in Newton Abbot this summer, increasing activity in the town centre into the early evening.

**Key to Performance Status:**

Performance Indicators: No data Concern Caution On target Ahead of target Well ahead of target

**Performance Indicators**

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
CSGTT 7.1	<u>% of businesses with a food hygiene rating of 5</u>	Paul Nicholls	92%	90%	91% (3/4)	On target	91%	91%	92%		92%	(Quarter 3) Compliance with the Hygiene Rating Scheme remains high. We are continuing to experience an increase on non compliance which is resulting in increased enforcement action. (PN)

**Key to Performance Status:**

Projects: No status set Milestone Missed Will not be achieved Caution On track Ahead of schedule Project completed Data not due

**Projects**

<b>Place based town centre projects with improvements to accessibility (CSGTT 1.2)</b>		<b>Project completed</b>	<b>Project Responsible Officer Tom Butcher</b>
Date	Progress Review		
03/02/2020	This project is now complete and has now been superseded by others, namely: Bradley Lane delivery. Travelodge Newton Abbot and the emerging Future High Streets fund.		
31/03/2025			

**Annual survey of traders and customers (CSGTT 2.3)** **On track** **Project Responsible Officer Louisa Brinton**

Date	Progress Review
09/01/2020	A Trader Focus Group was held last November and an update was provided on the ongoing Markets Plan. Several of the main issues below, will look to be addressed through development of the business case for the Future High Street Fund:  Improvements to Market Square including seating, planting and increasing dwell time across the Markets Location of the first floor public toilets/insufficiently signposted Free public WiFi New outdoor stalls Improved Market signage Fees (public car parking and stallholder)
20/04/2020	

**Set up & run social media channels for Newton Abbot Market (CSGTT 2.4)** **On track** **Project Responsible Officer Louisa Brinton**

Date	Progress Review
21/01/2020	The Facebook page is now up and running with 350 page likes/followers. We will focus on good news stories and trader anniversaries to show how markets can be a great place for businesses to grow. Remember to like and share our page @NewtonAbbotMarkets!
20/04/2020	

**Project on new retail businesses - project plan and feasibility (CSGTT 2.5)** **On track** **Project Responsible Officer Tom Winters**

Date	Progress Review
08/01/2020	Project plans are being developed for individual workspace concepts, potentially including (but not limited to) new workspaces for the Market Hall as a part of the Future High Street Fund bid and new lettable office space in the annex of Old Forde House. If viable business cases can be put forward, these projects will be updated on SPARnet individually.
20/04/2020	

**Market Hall & Market Square improvements, linked to the Market Walk redevelopment - feasibility work (CSGTT 2.6)** **On track** **Project Responsible Officer Louisa Brinton**

Date	Progress Review
09/01/2020	Procurement currently underway for consultants to assist with development of the business case for Future High Street Fund application, which is due to be submitted to Government in June 2020.
20/04/2020	

**Free wifi in Newton Abbot, Teignmouth and Dawlish town centres (CSGTT 6.1)** **On track** **Project Responsible Officer Tom Winters**

Date	Progress Review
08/01/2020	Teignbridge District Council went out to tender for a concession contract from October to November 2019. From the soft market test undertaken in early 2018, we became aware that only one supplier could realistically deliver a concession contract for Public Wi-Fi. A week into our invitation to tender we received correspondence from this supplier confirming that they had recently made a decision to cease tendering for concession contracts. As expected, we received no tender submissions as a result of this decision.  The Economic Development team are currently undertaking a soft market test to reveal the cost of providing a costed (rather than concessionary) contract for Market Walk and the Newton Abbot Markets. The team will use the quotes provided to reveal the financial

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**Free wifi in Newton Abbot, Teignmouth and Dawlish town centres (CSGTT 6.1) On track Project Responsible Officer Tom Winters**

Date	Progress Review
	feasibility of such an approach and will produce a business case if so. The soft market test ends on 31 January 2020 with a potential business plan in place by the end of February 2020.
20/04/2020	

**Town centre cycle routes (CSGTT 6.2) On track Project Responsible Officer Estelle Skinner**

Date	Progress Review
06/01/2020	This project will focus on achieving effective cycle route connections to, from and through town centres in Teignbridge. There is already good knowledge of cycle route needs, which has been attained via the Teignbridge Cycle Forum and Teignbridge Cycle Group meetings that offers a good level of input from stakeholders. There will not need to be directed efforts towards attaining external funding and working with Devon County Council to deliver these important links. The benefits will be the increased integrity and safety of the cycling network, notably linking in key residential and commuter populations into the network more effectively and encouraging greater uptake by reducing one of the main barriers. This offers benefits of physical and mental health and wellbeing as well as the potential for air pollution reduction and congestion reduction. In addition, there will be opportunities for enterprise such as cycle hire and café start-ups or expansions.
18/03/2020	

**Active use of underutilised upper floors above businesses in town centres (CSGTT 6.3) On track Project Responsible Officer Neil Blaney**

Date	Progress Review
08/01/2020	Work is on-going to refine the scope and content of this project, and to develop a project plan. Once a project plan has been developed the key milestones and tasks will be embedded into this SPAR project.
20/04/2020	

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# Council Strategy 2016-2025

27 January 2020

**Goal** 04 Great places to live and work

**Lead Contact:** Rosalyn Eastman, Cllr Gary Taylor

**RAG Status:** On track

## Summary Statement

### Design Guidance

Our design documentation provides a strong training tool for officers. The Government has published a National Design Guide and will consult on building design guidance during Q3/4. The Local Plan Review Part 1 is looking to build on the good work undertaken and boost its status in decision making.

### Ensuring Neighbourhoods are real communities

We continue to work with communities and developers to approve masterplans for allocations.

Conditions and obligations continue to be built in to relevant planning permissions and some success has been achieved in delivering mixed use places.

Our work with town and parish councils as key stakeholders, including especially with Exminster in relation to the South West Exeter proposals, is important in this regard.

The ongoing efforts of the delivery team to secure external forward funding (including loan or recyclable funding) to maximise the prospects of early infrastructure delivery are really important to success in this regard.

### Protecting landscapes and heritage

The Conservation Area Character Appraisals should be reviewed on a rolling 5 year programme. Unfortunately at the start of the year, due to historic pressures, all of the appraisals were due. With 35 Conservation Areas we should be reviewing at least 7 per year to get/stay on track. During 2018/19 3 appraisals were adopted, Dunchideock, Forde Park and Holcombe Burnell.

A programme has been drawn up and reviews are targeted to take place by the end of the year for those areas most likely to experience change. Personnel changes will make this challenging but it is hoped it remains achievable.

### Working towards overall improvement in biodiversity

The acquisition programme for parcels of land for SANGs delivery at SW Exeter is on track with the first parcel acquired. The delivery strategy has been updated with the first parts of the SANGS opening to the public during 2020.

The Greater Horseshoe Bat documentation has been approved and will be used as a tool alongside adopted policies in decision making.

Contributions to achieving biodiversity net gains continue to be sought from developments and changing government policy in this regard is helpful. Likewise, ongoing work with partners especially around the Exe Estuary and Dawlish Warren ensures that development is able to take place without having an effect on the integrity of the European sites. This includes elements of monitoring as well as on and off site implementation of measures and projects.

### Supporting improvements to walking, cycling and public transport

Teignbridge has approved funding for the first phase of A382 improvements which will include a new cycle route from Forches Cross to Newton Abbot, with works commencing Autumn 2019. Final sections of the Wray Valley trail completed and opened in Autumn 2019.

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**Key to Performance Status:**

Performance Indicators:

No data	Concern	Caution	On target	Ahead of target	Well ahead of target
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**Performance Indicators**

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
CSGP 2.3	<u>Sqm of employment space completed</u>	Simon Thornley	13,182sq.m	TPI	TPI	No Target	-147sq.m	356sq.m	2,189sq.m		2,189sq.m	
CSGP 4.6	<u>S106 money collected for improvements to Dawlish Warren / Exe Estuary</u>	Rosalyn Eastman	n/a	TPI	TPI	No Target	£9,811.53	£23,416.20	£112,046.92		£112,046.92	

**Key to Performance Status:**

Projects:

No status set	Milestone Missed	Will not be achieved	Caution	On track	Ahead of schedule	Project completed	Data not due
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**Projects**

**Support town centre heritage initiatives for townscape enhancements (CSGP 3.3)** On track Project Responsible Officer Rosalyn Eastman

**Date Progress Review**

08/01/2020 Early exploratory discussions regarding Teignmouth and Newton Abbot town centres are continuing. Support will be given where possible.

20/04/2020

**Implementation Of Projects In South East Devon European Site Mitigation Strategy (CSGP 4.3)**

On track

Project Responsible Officer Rosalyn Eastman

**Date Progress Review**

20/01/2020

- Previous meeting of the Habitat Regulations Executive Committee (HREC) held in Oct 2019. Next meeting 28 Jan 2020.
- Comprehensive review of Strategy monitoring programme undertaken.
- Comprehensive review/plan of Strategy approach to behavioural change undertaken.
- Co-ordination of joint housing monitoring officer role.
- Co-ordination of joint accountant officer role.
- Ongoing implementation of key onsite and off-site measures include:
- Botanical & visitor pressure monitoring at Dawlish Warren completed. Awaiting first draft of report.
- SE Devon Visitor Survey competitive tender awarded. 192 hours of visitor surveys at 12 locations across the region, due to begin Feb/March.
- 16ha of SANGS land at SWE acquired, with a further 4.8ha this month. 21ha of SANGS open to the public in Sept 2020.
- TDC and Land Trust are finalising heads of terms and funding agreements for long-lease of SANGS at Dawlish and SWE. This will secure ongoing management in perpetuity, backed by endowment investment.

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**Implementation Of Projects In South East Devon European Site Mitigation Strategy (CSGP 4.3)** **On track** Project Responsible Officer Rosalyn Eastman

Date	Progress Review
	- Implementation of Yr 2 of the Exe estuary wildlife refuges and dealing with associated issues. - Liaison and negotiation with Natural England and Environment Agency regarding Exmouth Tidal Defence Scheme mitigation.
31/03/2020	

**SW Exeter Suitable Alternative Natural Greenspace (SANGS) (CSGP 4.5)** **On track** Project Responsible Officer Fergus Pate

Date	Progress Review
08/01/2020	<ul style="list-style-type: none"> <li>Land negotiations are continuing for Parcel B SANGS, with legal representatives now in place for both parties, to set in place a freehold land transfer agreement with Cavanna, for 4.8ha of SANGS land, and for a separate long-lease for a SANGS car park within their development land. We are working to complete the legal documentation during January 2020, with the land transferring to TDC on completion.</li> <li>There is also good progress on the Parcel D SANGS Heads of Terms for the land agreement, and we are aiming to set in place the Contract for the land transfer this financial year.</li> <li>Archaeological survey work has been completed on Parcel A1 and the pre-commencement condition is now discharged.</li> <li>The tender for establishment of fencing on the first three Parcels of SANGS land (Parcel K, Parcel A1, Parcel B) is being now being advertised. Gateways specification is being finalised. Interpretation materials are being designed, using the extensive archaeology and other heritage known in this vicinity. The first three Parcels will open to the public by September 2020.</li> <li>DCC continue to work on setting in place the Homes Infrastructure Fund funding agreement with Homes England and are aiming to do this within this financial year. TDC will then need a funding agreement with DCC.</li> <li>TDC and Land Trust are negotiating with Land Trust, working on finalising the Heads of Terms for the long-lease and funding agreement for the SANGS land, so that an agreement can be set in place this financial year.</li> </ul>
11/03/2020	

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**Establish travel planning protocols with partners to max impacts on modal shift in new developments (CSGP 5.1)** **On track** Project Responsible Officer Rosalyn Eastman

Date	Progress Review
08/01/2020	This project has been set up to look at best way to utilise developer contributions to encourage sustainable transport. Early exploratory discussions regarding the existing approach of providing travel vouchers versus other possible approaches have taken place but a project plan has not yet been put in place.
20/04/2020	

**Agreeing Best Practice guidance for delivery and ongoing management of open space in new development (GP 2.1)** **On track** Project Responsible Officer Rosalyn Eastman

Date	Progress Review
08/01/2020	Internal discussions are continuing to consider possibilities for implementation later this year.
31/03/2021	

**Empowering communities to identify Local Lists of special buildings through reviewing by criteria (GP 3.2)** **Caution** Project Responsible Officer Rosalyn Eastman

Date	Progress Review
08/01/2020	Long term sickness and staff changes in the Design and Heritage team have currently restricted our capacity to undertake specialist conservation projects on a proactive basis. Should any community approach us direct, we will consider any and all such requests for support as positively as we can at this time.

# Council Strategy 2016-2025

27 January 2020

Goal	05 Health at the heart
Lead Contact:	Cllr Andrew MacGregor, Paul Nicholls
RAG Status:	<b>On track</b>

## Summary Statement

The Health at the Heart programme has continued to focus on the wider determinants of health and health inequalities not being addressed by the other Teignbridge Ten programmes.

### **Health interventions, educational and physical activity programmes to local communities most in need**

Sickness absence remains an area of concern and work is continuing aimed at reducing the absence rate for the whole organisation. There has been a significant improvement in one large service area over the past couple of months reflecting the targeted work that Human Resources and the service management have been doing in managing both long and short term cases. The absence rate for the rest of the workforce has also decreased. A new absence policy has been drafted and will go to the Joint Consultation and Negotiation Committee (TDC and the Unions who agree new policies, changes, consult over restructures etc.) shortly to be agreed and ratified.

On the 1<sup>st</sup> October a representative from Environmental Health attended Teignbridge CVS and the Dartmoor Community Kitchen Hub event aimed at developing community solutions to support access to healthy food for older people living across the wider Dartmoor area. A project group has been formed to undertake a Feeding Britain pilot. Advice was provided during the event regarding a variety of Environmental Health related matters.

### **Working with others to target home improvement measures such as loans and grants for those in greatest need**

The number of households who have been granted financial assistance has increased significantly due to increased ECOflex activity. In total 189 households have been helped this quarter. 157 households have been assisted with free or subsidised energy efficiency measures through loans/grants or the ECOflex scheme.

### **Deliver disabled facility grants DFGs to enable those with long term health and care needs to remain at home independently**

The number of vulnerable and elderly residents assisted to remain in their own home is on target with 226 residents assisted to date with adaptations and/ or discretionary grants to improve their housing conditions.

### **Working with others to deliver and support specialist and adapted housing to meet identified needs**

Further negotiations are taking place in association with Devon County Council and with Buckfast Abbey regarding a planning application submitted to the Dartmoor National Park Authority for a 130 unit Care Village on the site of the former Axminster Carpet Factory in Buckfastleigh which is proposed to deliver 20 units of affordable extra care apartments with nomination rights.

Likewise Housing and Planning are pursuing the feasibility of delivering an Extra Care scheme within the DA2 Local Plan allocation at Dawlish. Need for purpose built adapted homes remain high and negotiations continue with developers to deliver purpose built adapted homes by way of Section 106 planning gain. To enhance this negotiating stance the update to the Councils Local Plan is likely to *require* developers to provide a percentage, possibly 5%, of the affordable homes as fully wheelchair accessible.

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Finally Housing Services have obtained Executive approval to develop two sites in Newton Abbot which will include two wheelchair adapted flats to meet evidenced need. These sites have now progressed to the submission of planning applications awaiting determination. Funding has been approved from Homes England to assist with delivery.

**Design new developments to create places that are safe, inclusive, and accessible to all and promote interaction and a healthy, active lifestyle**

Major allocations identified in the Teignbridge Local Plan 2013-2033 such as Houghton Barton (NA1) and Whitehills (NA2) have Development Framework Plans (DFP) created prior to development. Each DFP sets out the Council's detailed expectations for each development including site layout (concept plan) and the detailed site requirements for key features including green infrastructure, public open spaces, active travel and community facilities and services.

The emerging Teignbridge Local Plan 2020-2040 currently being drafted includes new specific policies on Health and Wellbeing and Designing Healthy Active Places (based on the Teignbridge Urban Design Guide). These new policies set out detailed requirements that developers must consider and accord with when designing new developments. Public and stakeholder consultation on the draft Local Plan (Part 1) policies will take place from March 2020.

**Key to Performance Status:**

Performance Indicators: No data Concern Caution On target Ahead of target Well ahead of target

**Performance Indicators**

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
HS SHAH 3.3	<u>Number of vulnerable &amp; elderly residents assisted to remain in their own home (Y4-5)</u>	Alison Dolley, Tony Mansour	250	250	188 (3/4)	Well ahead of target	67	123	226		226	
HS SHAH 3.1	<u>Total number on housing register requiring a wheelchair adapted property (Y4-5)</u>	Tony Mansour	18	TPI	TPI	Not calculable/No status	10	24	24		24	
CS SHAH 5.9	<u>Working days lost due to sickness absence - av/all</u>	Tim Slater	11.63 days	10.30 days	7.73 days (9/12)	Concern	3.60 days	6.36 days	9.04 days		9.04 days	

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**Performance Indicators**

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
	<b>employees</b>											
HS SHAH 1.10	<b><u>Number of households whose housing conditions have been improved through financial assistance (Y4-5)</u></b>	Alison Dolley	388	218	164 (3/4)	Well ahead of target	100	184	373		373	(Quarter 3) The number of households who have been granted financial assistance has increased significantly due to increased ECOFlex activity. In total 189 households have been helped this quarter. (AD)
CS SHAH 2.4	<b><u>Number of properties receiving free or subsidised energy efficiency measures (Y4-5)</u></b>	Alison Dolley	289	280	210 (3/4)	Well ahead of target	83	146	303		303	(Quarter 3) 157 households have been assisted with free or subsidised energy efficiency measures through loans/grants or the ECOflex scheme. This number has increased due to increased activity on the ECOflex scheme. The target has been revised to 350. (AD)

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Performance Indicators												
Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes

**Key to Performance Status:**

Projects: No status set Milestone Missed Will not be achieved Caution On track Ahead of schedule Project completed Data not due

**Projects**

**Increase Staff & Member Awareness Of Mental Health & Dementia (CSHAH 1.3)** On track **Project Responsible Officer Rebecca Hewitt**

Date	Progress Review
12/01/2020	The Teignbridge Dementia Alliance continues to meet. A working group are working on meeting/seminar which aims to raise awareness of Dementia.  The Community Safety Partnership is continuing its work on suicide prevention.
31/03/2020	

**Partnership activity - Health & Wellbeing initiatives delivered by the Voluntary & Community sector (CSHAH 1.8)** On track **Project Responsible Officer Kay O'Flaherty**

Date	Progress Review
08/01/2020	Teignbridge CVS was contacted by Dartmoor Community Kitchen Hub following their research with Exeter University around the importance of older people being able to access nutritionally balanced food, something that is particularly difficult around the more rural areas around wider Dartmoor. Teignbridge CVS organised an event to involve relevant VCSE and statutory organisations working with older people across the locality.  Buckland Community Support Community Connector Yvonne Mabry started a new group to support mental health running on a Thursday morning, with a range of ages and needs but was concerned that she needed some support. CVS brought in Learn Devon and supported the 2 in working together to offer informal learning provision for this group, meeting needs of some of the attendees.  Buckfastleigh's social prescriber's referrals at this time predominantly involve mental health in the younger age range and she has identified that they are currently more likely to be men. CVS brought a range of people together to discuss how to move forward with meeting these needs, including the Bungalow Youth Club and St Luke's church who engage families where mental health is an issue linked (often) to drugs and alcohol.

**Develop & provide a programme of activities targeting 30-45s and over, women & low social-economic (CSOAA 6.1)** On track **Project Responsible Officer Nikki Taylor, James Teed**

Date	Progress Review
08/01/2020	The new and inaugural 'weigh in and work out' nutrition and exercise advice programme launches in January, which we hope will be well received and is open to both members and non-members. As part of a health awareness programme, we will be offering free body analysers at regular points through the year, which will enable individuals to gain an insight in to their body composition and understand the importance of making healthy lifestyle choices. Our staff will interpret the results and discuss with the individual so they can make informed decisions on their lifestyle activities. Plans are being made to introduce 'back to netball' sessions into the Leisure Centre programme of activities.

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# Council Strategy 2016-2025

27 January 2020

<b>Goal</b>	06 Investing in prosperity
<b>Lead Contact:</b>	Donna Best, Cllr Alan Connett
<b>RAG Status:</b>	<b>On track</b>

## Summary Statement

Overall the programme is on track.

### **Promptly grant regulatory decisions**

The Council is on target for dealing with planning applications within statutory timescales of 8 weeks for minor planning applications and well ahead of the target for dealing with major planning applications within 13 weeks.



### **Investing money into new commercial estates and buildings**

- Forde Close, Newton Abbot: Initial feasibility and design work is underway for the development of employment units for small and start-up businesses. Planning Authority to ensure compliance with planning condition on Aldi to provide a serviced site.
- Bradley Lane, Newton Abbot - procurement process seeking a joint venture partner for the development of Bradley Lane underway. This scheme will perform an important role in providing enhanced employment opportunities (around 15,000 m<sup>2</sup> of B-use classes, community and public uses) and circa 170 homes with a target of 20% affordable homes.
- Projects underway at Brunswick Street Teignmouth and Halcyon Road Newton Abbot to build out hotel schemes.
- Acquisition of Sherborne House, Newton Abbot approved.

### **Giving commercial advice and support to businesses**

Business in Teignbridge are able to access free advice from the Growth Hub service run on behalf of the Heart of the South West Local Enterprise Partnership. Since the service started in March 2016, 778 Teignbridge based businesses have interacted with the Growth Hub. The Economic Development team continues to support businesses seeking to grow, through assistance with finding new sites, accessing funding and making connections with others who can help.

Since May 2018, when a new business is sent their first Business Rates bill, they have also been sent a leaflet signposting them to sources of support for help and advice. To date, 665 leaflets have been sent out.

### **Working with the Greater Exeter councils**

The authorities in the Greater Exeter are working together to deliver the Shared Economic Strategy, which covers the period 2017-2020. That document sets out 4 key activities that the authorities will work together on to support the Greater Exeter economy:

- Business support
- Inward investment
- Input into strategic planning
- Employment and skills



The authorities (with the exception of Mid Devon) are also working closely together on the Building Greater Exeter Project, more detail below in the 'education providers' section, which supports the construction sector in the area.

### Work with local businesses and education providers

Good progress has been made in working closely with businesses and education providers in the last quarter. Any meetings with business includes discussion on any skills gaps and training needs, with signposting to education providers who can help.

The Building Greater Exeter project is also progressing well. Links between the construction section and education providers are developing with a string focus on engaging with schools. The project is led by Exeter City Council and includes East Devon and Teignbridge, along with partners from the construction sector and education providers. The projects focus links well with the Government's 8 Gatsby Benchmarks, which set out requirements for schools to offer meaningful work experience and encounters with the workplace for pupils. On 3 October 2019, the Project won an award from the Devon Federation of Small Business in recognition of its work to support apprenticeships and skills.

Close working continues to take place with the Careers & Enterprise Company, delivered through the Local Enterprise Partnership, who are focussed more broadly on helping schools achieve the Gatsby Benchmarks. This includes providing introductions to the Enterprise Co-ordinator and local businesses.

### Ensure Local Plan continues to prioritise economic development

The Economic Development officers from the Greater Exeter area are continuing to jointly feed into the Greater Exeter Strategic Plan process. East Devon are the nominated lead on behalf of the Economic Development teams and remain fully engaged with the drafting of policies and appraisal of options.

### Grasp all reasonable opportunities to improve the area's economic base

We continue to apply for any grants/funds available to support economic projects within the District and are developing the business case for funding through the Future High Street Fund for Newton Abbot. The LEADER programme has been awarded a third tranche of funding and we will work hard to ensure that Teignbridge based businesses are awarded a share of that fund.

In addition:-

- Close working with developers looking to release land for employment and create jobs
- Project underway to enable free public wi-fi in the town centres of Newton Abbot, Teignmouth Dawlish to support business growth and the tourism sector
- Assistance given to local firms looking to relocate to grow their business
- Support given to the maintenance of the commercial property register administered by
- Exeter City Council

Scrutinise the Connecting Devon and Somerset (CDS) broadband programme

There is no update since the Council's decision to continue supporting the project through a financial contribution of £250,000 so delivery is still in delay.

#### Key to Performance Status:

Performance Indicators:

No data

Concern

Caution

On target

Ahead of target

Well ahead of target

### Performance Indicators

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual Act to Date	Officer Notes



Performance Indicators												
Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual Act to Date	Officer Notes
CSIIP 1.1	<u>Processing of major planning applications</u>	Rosalyn Eastman	75.86%	60.00%	45.00% (3/4)	Well ahead of target	88.89%	93.75%	96.00%		96.00%	
CSIIP 1.2	<u>Processing of minor planning applications</u>	Rosalyn Eastman	78.84%	65.00%	65.00% (3/4)	Well ahead of target	76.40%	80.50%	81.62%		81.62%	
CSIIP 3.4	<u>Number of Teignbridge businesses accessing the Growth Hub service</u>	Neil Blaney, Tony Watson	n/a			No Target	59	175	291		291	

**Key to Performance Status:**

Projects:

No status set	Milestone Missed	Will not be achieved	Caution	On track	Ahead of schedule	Project completed	Data not due
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**Projects**

**Investment in commercial property projects (CSIIP 2.3)** **On track** **Project Responsible Officer Donna Best**

Date	Progress Review
24/01/2020	Commercial property projects underway as detailed under Economy and Assets Projects - Capital Review Group. These include:- Brunswick Street Hotel, Teignmouth Halcyon Road Travelodge, Newton Abbot Newton Abbot Cinema Bradley Land Development, Newton Abbot Forde Road (Aldi) industrial site, Newton Abbot Sherborne House, Newton Abbot All projects are progressing well.
20/04/2020	

<b>Greater Exeter Greater Devon (CSIIIP 4.1)</b>		<b>On track</b>	<b>Project Responsible Officer Neil Blaney</b>
<b>Date</b>	<b>Progress Review</b>		
10/01/2020	The Council continues to work positively with authorities in the Greater Exeter area, through the work to develop the Greater Exeter Strategic Plan and the review of the Shared Economic Development Strategy. Opportunities to encourage more businesses into the area depend heavily on available sites and opportunities, and the strong links between the authorities ensures there is a good understanding of the current market situation in each area. This local intelligence has been used to input into recent research from the Local Enterprise Partnership on barriers to delivering employment land.		
20/04/2020			
<b>Improved broadband provision (CSIIIP 8.1)</b>		<b>Caution</b>	<b>Project Responsible Officer Neil Blaney</b>
<b>Date</b>	<b>Progress Review</b>		
10/01/2020	On 19 November 2019 Council agreed to continue its commitment to a funding contribution of £250,000 towards the rural broadband rollout programme.  The revised Phase 2 project will be going out to tender shortly, although a specific date is not yet available. Until the contract has been let and specific dates for the programme have been confirmed this project will continue to be listed as a 'caution'.		
20/04/2020			
<b>Delivery of transformational digital infrastructure (CSIIIP 8.2)</b>		<b>On track</b>	<b>Project Responsible Officer Donna Best</b>
<b>Date</b>	<b>Progress Review</b>		
24/01/2020	The project is still at a very early conceptual stage, with the idea of Local Digital Exchanges flagged in a 'Digital Connectivity Strategy' report produced to inform the Greater Exeter Strategic Plan (GESP). The report is available on the GESP website in the 'Evidence' section.  Resource will need to be provided to develop a business plan, setting out anticipated outcomes and likely staff, capital and revenue funding required, along with the political support to work collaboratively across the Greater Exeter authorities and with other partners (such as businesses, NHS, education providers, etc).		
20/04/2020			
<b>Delivery of the Local Plans* (CSO1)</b>		<b>On track</b>	<b>Project Responsible Officer Simon Thornley</b>
<b>Date</b>	<b>Progress Review</b>		
08/01/2020	Executive approved revised timetables for the Greater Exeter Strategic Plan, Local Plan Part 1 (Quality as Standard) and Local Plan Part 2 (Creating Quality Places) on 31st October.  The Local Plan Part 1 is due to be presented to the Executive for consultation on the draft plan in March. Internal consultation with officers and the Local Plan Working Group (Members) is currently taking place on an internal working draft of the Plan.  Work on the Greater Exeter Strategic Plan is progressing in line with the timetable. Meetings with the Leadership Group and Member Forum covering all 4 authorities are taking place between now and scheduled consultation in June 2020.		
20/04/2020			

# Council Strategy 2016-2025

27 January 2020

Goal	07 Moving up a gear
Lead Contact:	Fergus Pate, Cllr Gary Taylor
RAG Status:	<b>On track</b>

## Summary Statement

The overall programme is on track. Priority infrastructure projects are being delivered, including major strategic pedestrian and cycle schemes but bus and rail improvements are not moving forward as quickly.

### Improving the A382 into Newton Abbot and a Forches Cross A383 link

The entire length of the A382 scheme benefits from planning permission. Phase I works between Forches Cross and Whitehill Cross are commencing and Teignbridge has committed £5.1 million of developer funding towards the £13m project, which will include a new off road pedestrian and cycle route. The A382 has also been announced as part of the Government's Major Road Network (MRN) and Devon County Council has submitted a funding bid to deliver the rest of the scheme by around 2025.

The planning application for updates to the alignment of the Jetty Marsh II link has been approved by Devon County Council. This will provide the essential connection between Whitehill Cross and Newton Abbot Hospital but the works are not yet funded and the land is not secured.

The main street through Houghton Barton Benefits from planning permission. Its cost is estimated at £9.5 million. The first phase between Forches Cross and Howton Road is set to benefit from £2.9 million LEP Growth Deal Funding and due to be delivered by 2021.

### Bus improvements and park and ride services

An updated scheme for an A30 park and ride is not anticipated in the short term. Examination of the Ide neighbourhood plan recognised some potential for a P&R at 'Round Field' in the future. Devon CC have started the process towards providing a P&R site at Peamore. These are key elements in the published Exeter area transport strategy which seeks to provide P&R sites on all main corridors into Exeter and double the number of spaces serving the city.

At Houghton Barton, a park and change is expected to come forward alongside future development proposals at Forches Cross. Park and change and cycle links are expected to accompany the new link through Houghton Barton but do not form part of the planning permission for that road. They will need to be brought forward as part of the wider allocated developments at Houghton Barton.

Initial work to establish the feasibility of a bus only route between Ashburton Road and Newton Abbot town centre has been completed. This involves Teignbridge land. Further work associated with the Future High Streets Fund, Newton Abbot Garden Community projects required. The project has been incorporated into the Bradley Ln redevelopment brief.

### Supporting new railway stations

Devon Metro timetable changes were introduced in December 2019, bringing faster and more frequent services.

The planning application for an updated Marsh Barton station scheme is due to be submitted in Spring 2020, with funding now secured. The station is due to be operational by the start of 2022.

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The Bridge extension at Newton Abbot Station now has planning permission but funding has not been confirmed. An earlier bid to the Access for All funding programme was unsuccessful.

No budget has been identified for Exminster, Kingskerswell and Heathfield line feasibility studies.

### **Encourage a cycling revolution**

Teignbridge continue to share regular updates with Sustrans on the Dawlish - Teignmouth route and the Teign Estuary Trail (TET). They are a possible funding provider for the establishment of the route, particularly as they are leading on allocating DfT funds.

The Wray Valley Trail complete. A public opening event is being arranged for Spring 2020.

Executive approved a funding contribution towards the Newton Abbot East/West cycle route in October 2019.

DCC now has approval from HATOC for the Newton Abbot - Ogwell route, including adoption of Steppes Meadow. However, andowner approval is still needed.

The Newton Abbot Garden Community and Future Highstreet Fund programmes are bringing forward evidence on potential public transport and walking/cycling improvements in the Newton Abbot area.

### **Innovative transport schemes**

Development frameworks for development allocations propose electric car charge point facilities in key public areas. The Greater Exeter Strategic Plan and Local Plan Review will review innovative transport opportunities.

The car club vehicle at Newton Abbot Station has not seen initial success and options for redeployment are currently under review.

The Newton Abbot Garden Community and Future Highstreet Fund programmes are bringing forward evidence on potential innovative public transport and walking/cycling improvements in the Newton Abbot area.

### **Development supported by sustainable transport facilities**

Individual new developments continue to be supported by improved transport facilities. The existing and emerging Development Frameworks for development allocations across the district incorporate sustainable transport facilities (including walking and cycle routes) as a centrepiece of their proposals.

The Infrastructure Delivery Plan and capital programme also continue to prioritise sustainable transport, including through funding commitments towards Marsh Barton station and more than £1 million being identified as a contribution towards pedestrian and cycle facilities by 2023. Work is ongoing to ensure that sustainable transport remains at the forefront of future Local Plans, including through the Greater Exeter Strategic Plan.

Bids were submitted to the Government's Housing Infrastructure Fund for funding to support delivery of key transport infrastructure at Dawlish and South West Exeter. Funding totalling £4.9 million has been approved for the Dawlish link road and detailed design work is due to commence this year with completion by 2021. A contract with Homes England has been completed and access licence negotiations with landowners are progressing.

The £55 million South West Exeter Housing Infrastructure Fund bid was successful and its detail is now being negotiated between Devon County Council and Homes England.

**Key to Performance Status:**

Projects:	<b>No status set</b>	<b>Milestone Missed</b>	<b>Will not be achieved</b>	<b>Caution</b>	<b>On track</b>	<b>Ahead of schedule</b>	<b>Project completed</b>	<b>Data not due</b>
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**Projects**

**A382 widening (CSMUG 1.1)** On track **Project Responsible Officer Fergus Pate**

Date	Progress Review
07/01/2020	<p>The entire length of the A382 scheme benefits from planning permission. Phase I works between Forches Cross and Whitehill Cross are commencing so that construction can be completed in line with 2020/21 timescales prescribed through LEP Growth Deal Funding. Teignbridge has committed £5.1 million of developer funding towards the £13m project, which will include a new off road pedestrian and cycle route.</p> <p>The A382 has also been announced as part of the Government's Major Road Network (MRN) and Devon County Council is preparing a funding bid to deliver the rest of the scheme by around 2025.</p> <p>The planning application for updates to the alignment of the Jetty Marsh II link has been approved by Devon County Council. This will provide the essential connection between Whitehill Cross and Newton Abbot Hospital but the works are not yet funded and the land is not secured.</p>
20/04/2020	

**Providing a new Avenue linking the A383 to Forches Cross, A382 (CSMUG 1.2)** On track **Project Responsible Officer Fergus Pate**

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Date	Progress Review
07/01/2020	<p>Planning Committee resolved to grant planning permission in Autumn 2019.</p> <p>LEP £2.9m Growth Deal funding remains on track so that phase 1 of the route can be delivered between Forches Cross and Howton Road by 2021.</p> <p>However, the total cost of the project will be around £9.5m and the balance will need to be funded and delivered by developers at Houghton Barton. A planning application from Bloor Homes and Redrow is anticipated during Spring 2020.</p>
20/04/2020	

**Bus and Park and Ride services (CSMUG 2.1)** Caution **Project Responsible Officer Fergus Pate**

Date	Progress Review
07/01/2020	<p>An updated scheme for an A30 park and ride is not anticipated in the short term. Examination of the Ide neighbourhood plan recognised some potential for a P&amp;R at 'Round Field' in the future. Devon CC have started the process towards providing a P&amp;R site at Peamore. These are key elements in the published Exeter area transport strategy which seeks to provide P&amp;R sites on all main corridors into Exeter and double the number of spaces serving the city.</p> <p>At Houghton Barton, a park and change is expected to come forward alongside future development proposals at Forches Cross. Park and change and cycle links are expected to accompany the new link through Houghton Barton but do not form part of the planning permission for that road. They will need to be brought forward as part of the wider allocated developments at Houghton Barton.</p> <p>Initial work to establish the feasibility of a bus only route between Ashburton Road and Newton Abbot town centre has been completed. This involves Teignbridge land. Further work associated with the Future High Streets Fund, Newton Abbot Garden Community projects required. The project has been incorporated into the Bradley Ln redevelopment brief.</p>
20/04/2020	

**Bus and Park and Ride services (CSMUG 2.1)** **Caution** **Project Responsible Officer Fergus Pate**

**Date** **Progress Review**

**Rail improvements (CSMUG 3.2)** **On track** **Project Responsible Officer Fergus Pate**

**Date** **Progress Review**

08/01/2020 Devon Metro timetable changes were introduced from December 2019. Half-hourly services between Exmouth and Paignton. More consistently fast journeys to and from London.  
  
Planning application for updated Marsh Barton station scheme to be submitted in May 2020, with funding now secured. Construction to start Jan 2021. Operational turn of 21/22.  
  
The Bridge extension at Newton Abbot station now has planning permission but funding has not been confirmed. An earlier bid to the Access for All funding programme was unsuccessful.  
  
No budget has been identified for Exminster, Kingskerswell and Heathfield line feasibility studies.

20/04/2020

**Transport provision in future plans (CSMUG 6.2)** **On track** **Project Responsible Officer Fergus Pate**

**Date** **Progress Review**

08/01/2020 Future GESP Options report due to be published for public consultation and will include transport information and proposals.

20/04/2020

**Cycle provision (CSMUG 6.3)** **On track** **Project Responsible Officer Fergus Pate, Estelle Skinner**

**Date** **Progress Review**

09/12/2019 TDC continue to share quarterly updates with Sustrans on the Dawlish - Teignmouth route and the Teign Estuary Trail (TET). The Dawlish - Teignmouth route was on the reserve list for the Sustrans managed DfT funding 2019/20 financial year. However, Sustrans has now confirmed that the DfT allocated projects have utilised the full funding and there is none remaining this financial year for reserve projects. However, the anticipation is that the DfT funding will continue for following years, offering continued opportunities to secure funds. The Sustrans Network Development Manager has clarified that he is committed to supporting the delivery of the Dawlish - Teignmouth route and Teign Estuary Trail route. TDC has arranged a site-visit for Sustrans, TDC and DCC in January 2020, so that we can collectively view the proposed route on the ground and clearly understand the rationale and strong public demand for the route (poor existing on-road conditions).  
  
TDC has been attending DCC Board meetings on the progress of the planning application for the TET. A contractor framework has been collated, so that ecological surveys can be conducted from early spring 2020 through summer 2020. Further detailed design work is taking place and agreements being progressed. The funding contribution from TDC towards the planning application preparation has been agreed with a longstop date of March 2020 for submission of the planning application.  
  
Network Rail, as part of the rail resilience works, may not be able to achieve a continuous cycling route between Smugglers Lane and Teignmouth Promenade, due to design width constraints. The alternative is an extended pavement alongside the road between Holcombe Dip and Eastcliff Park to create a shared-use route and then via the margin of Eastcliff Park to Teignmouth centre.  
  
The Wray Valley Trail is nearing completion and the anticipated completion date is late December 2019 / January 2020. Due to the time of year, a public opening event, arranged by Active Leisure (TDC Green Spaces), will take place on Sunday 22<sup>nd</sup> March 2020 at Bovey Tracey AFC grounds. This will complete the good-quality Trail between Bovey and Moretonhampstead - an excellent and beneficial provision.

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Date	Progress Review
09/03/2020	<p>The East-West route recommendation was approved by Executive in late October. This route is an off-road option alongside the busy A383 Ashburton Road, linking new and existing residential to educational facilities, the centre of Newton Abbot and the wider cycle network. The funding agreement is now being agreed and finalised.</p> <p>DCC now has approval from HATOC for the Newton Abbot - Ogwell route, including adoption of Steppes Meadow. However, one landowner approval is still needed. If this is attained then works can commence in early 2020 and will enable a safer cycling option, away from the busy and narrow Totnes Road.</p>

# Council Strategy 2016-2025

27 January 2020

**Goal** 08 Out and about and active

**Lead Contact:** Cllr Andrew MacGregor, James Teed

**RAG Status:**

On track

## Summary Statement

### **Provide safe, clean, inviting and accessible facilities and open spaces that meet the needs of residents**

The outcomes from the strategic review have been reviewed and plans are to now present the outline proposals and business cases to take the recommended actions forward. Preparations are underway with a view to establishing a new SANGS park in South West Exeter.

### **Work with community groups to develop improvement plans for outdoor spaces, play and sports facilities**

New sport and activity facilities have been installed at Clifford Park and Officers are working with the Town Council and Community Group to access funding opportunities to develop the whole park.

### **Provide events and school activities that encourage use and understanding of our open space assets**

Visits to Dawlish Warren from schools and colleges saw the Rangers deliver talks to over 400 students. Many events, including bug hut building, nature walks and litter picking have been successfully completed. The National play days was supported with over 1000 visits.

### **Provide a programme of conservation activity days to allow practical involvement in habitat and green space management**

Regular volunteer days provided support for Dawlish Warren Rangers, facilitating work on over 50 person days. Beach clean events held by the Police and Environment Agency.

### **Improve inclusivity and remove barriers to use of our indoor facilities and outdoor spaces and to participation in our events and activities**

A new walk programme has been finalised including a new 'pain relief' walk at Decoy Park. An open day was held at Broadmeadow Sports Centre in partnership with Help the Aged to encourage inactive members of the community to try some low-intensity activities, meet the staff and socialise. Chair based activity classes have been introduced. Black Friday promotions were available extended further value and discounts to local residents.

### **Encourage healthy lifestyles and healthy eating**

A new volunteer led wellbeing café has been developed for people with health related conditions and pain management needs. Asda has offered free tea / coffee and a meeting room to facilitate the programme. A new exercise and nutrition advice programme launches in the leisure centres in the new year to help individuals develop awareness and management of their health.

### **Create initiatives and campaigns to encourage more people to cycle and walk**

Work is progressing on the Wray Valley Trail, which on completion, will deliver a 10km off-road multi-use trail. A range of weekly community rides are planned for 2020 with Active Families, also confidence rides for aged 55+ starting in February.

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**Key to Performance Status:**

Performance Indicators:

No data	Concern	Caution	On target	Ahead of target	Well ahead of target
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**Performance Indicators**

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
CSOAA 6.1	<b>Number of young people (under 18) who participate in activities we organise</b>	Lorraine Montgomery, James Teed	90,476	80,000	60,000 (3/4)	Well ahead of target	20,759	36,783	99,678		99,678	
CSOAA 6.2	<b>Number of older (over 60) people participating in events we organise</b>	Lorraine Montgomery, James Teed	119,094	120,000	85,000 (3/4)	On target	26,743	54,199	86,355		86,355	
CSOAA 6.3	<b>Number of people 30-60 participating in activities we organise</b>	Lorraine Montgomery, James Teed	n/a	160,000	110,000 (3/4)	On target	30,150	67,658	111,926		111,926	

**Key to Performance Status:**

Projects:

No status set	Milestone Missed	Will not be achieved	Caution	On track	Ahead of schedule	Project completed	Data not due
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**Projects**

<b>Refurbishment of Broadmeadow and Dawlish Leisure Centres (CSOAA 1.1)</b>		<b>On track</b>	Project Responsible Officer James Teed
<b>Date</b>	<b>Progress Review</b>		
08/01/2020	The outcomes from the strategic review are being progressed. The procurement route is under discussion and plans are being made to present the outline proposals and business cases to Members to take forward the recommended refurbishment plans.		
20/04/2020			
<b>Develop Improvement Plans For Open Spaces (CSOAA 2.3)</b>		<b>On track</b>	Project Responsible Officer Chrissie Drew, James Teed
<b>Date</b>	<b>Progress Review</b>		
08/01/2020	A new Half Pipe, Basketball / Football Ball end and Concrete Table Tennis Table have been installed at Clifford Park, using S106 funding. Officers are supporting the Town Council and Community Group to access external funding opportunities for the development of the whole park.		
20/04/2020			

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**Best practice guidance for delivery & ongoing management of open space in new development (CSOAA 3.1)****On track****Project Responsible Officer Rosalyn Eastman, Estelle Skinner**

Date	Progress Review
31/01/2020	<p>The report has being prepared for informal Executive is receiving some additional drafting to ensure the options presented are deliverable, and will be shared with Members shortly for their review. Feedback from this will steer where we focus efforts to facilitate good-quality management of new green spaces.</p> <p>The Teignbridge Green Infrastructure Strategy document strongly focuses on good-quality delivery and ongoing management of green space, as well as cycle connectivity. This document is one part of a wide suite of evidence that is available to inform the Local Plan review, which is currently ongoing, and it supports facilitation of good-quality management of green infrastructure, linking to the informal Executive report that is being prepared.</p>

**Programme Of Events For Schools And Communities (CSOAA 4.1)****On track****Project Responsible Officer Chrissie Drew, James Teed**

Date	Progress Review
08/01/2020	<p>Officers hosted a community planting session in Kingely Park with Y4 pupils from Rydon Primary School and Idverde. 3 'Connecting Activiely to Nature' Campaign projects successfully completed targeting inactive over 55's. More projects planned 2020. A Halloween event took place in Homeyards Botanical Gardens, and also the launch of the Poetry Trail funded by Arts Council. A tree planting day was also held at Homeyards during National Tree week.</p> <p>Applications have been submitted for 4 Teignbridge sites - Green Flag Awards. Green Spacesand Resortsco-ordinated delivery of safeguarding at events toolkit training with Safeguarding &amp; Anti-social behaviour manager,this will form part of the councils Hire of Land guidance &amp; application process. Officers a ttended Newton Abbot Caring Alliance, Coastal Localities Health &amp; Well-being Forums organised by TCVS to develop relationships and support community activities &amp; volunteering.</p>
20/04/2020	

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**Volunteer Task Days (CSOAA 5.1)****On track****Project Responsible Officer Sian Avon, Philip Chambers**

Date	Progress Review
08/01/2020	<p>Regular volunteer days provided support for Dawlish Warren Rangers by covering practical work on over 50 person days. This included work experience by students from Bicton College. In addition there were beach cleans held by Barrett Homes, the Police, Exeter College and the Environment Agency. Alsoa bracken bashing day was held at Orley Common to safeguard valuable wildflower rich limestone grassland and CPRE held a litter picking event at hackney Marshes Local Nature Reserve.</p>
20/04/2020	

**Develop & provide a programme of activities targeting 30-45s and over, women & low social-economic (CSOAA 6.1)****On track****Project Responsible Officer Nikki Taylor, James Teed**

Date	Progress Review
08/01/2020	<p>The new and inaugural 'weigh in and work out' nutrition and exercise advice programme launches in January, which we hope will be well received and is open to both members and non-members. As part of a health awareness programme, we will be offering free body analysers at regular points through the year, which will enable individuals to gain an insight in to their body compoisiton and understand the importance of making healthy lifestyles choices. Our staff will interpret the results and discuss with the individual so they can make informed decisions on their lifestyle activities. Plans are being made to introduce 'back to netball' sessions into the Leisure Centre programme of activities.</p>
20/04/2020	

**Develop a new 'Be Active Teignbridge Campaign' (CSOAA 7.1)****On track****Project Responsible Officer Chrissie Drew, Aaron Larner**

Date	Progress Review
08/01/2020	A new healthy lifestyles campaign will see the over-arching delivery of a number of local initiatives, starting with the first programme of events planned for January; a Weigh In, Work Out programme, designed to support healthy food choices and a more active lifestyle. Further events / programmes to follow as well as supporting National health and fitness campaigns. We will combine delivered activities with digital campaigns, aimed at self-help, raising awareness and educating residents. All aimed at encouraging healthier lifestyles choices.
20/04/2020	

**Develop a plan of activities, events and opportunities to promote walking and cycling activities (CSOAA 8.1)****On track****Project Responsible Officer Nikki Taylor**

Date	Progress Review
08/01/2020	A new Volunteer led Wellbeing Café has been developed for people with health related conditions and pain management needs through 2 of our walk this way leaders who have been patients suffering with pain related illness themselves and have used walking as a form of pain relief, inspired hundreds through becoming an Ambassador and telling people their story of how Louise (one of our volunteers) lost 8 stone and came off pain killers after over 10 years of using them for her condition with the help of regular walking. Asda have offered free tea and coffee and a meeting room for the weekly session which takes patients from the health professional and self-referrals from the community. This café is due to be launched in the new year in Newton abbot and has strong links to the walk this way programme. Work is progressing well on the Wray Valley Trail which, on completion before the new year, will deliver a 10km (predominantly) off road multi-use trail on the route of the disused Moretonhampstead Branch line, with the majority of the intended route now being open to the public. The track was originally constructed and opened in 1866 by the Victorians and this project aims to re-purpose the (now) disused route whilst sympathetically maintaining the habitat of wildlife along the route. A range of weekly community rides are being planned throughout 2020 with Active Families; Baby & Toddler rides and Confidence Rides for aged 55+ starting in February. (visit <a href="http://www.letsride.co.uk">www.letsride.co.uk</a> for all the rides on offer locally). A Ride Leaders recruitment drive has begun via social media, to see if we can develop more opportunities for beginners and the less confident riders to get back on their bikes and re-gain their sense of freedom and independence.
20/04/2020	

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# Council Strategy 2016-2025

27 January 2020

**Goal** 09 Strong communities

**Lead Contact:** Kay O'Flaherty, Cllr Martin Wrigley

**RAG Status:** On track

## Summary Statement

### Encourage councillors to help and deliver local ideas:

Councillors have used their "Councillors Community Fund" to good effect this quarter, providing funding to the "No hungry holidays" project, which was delivered by the local food bank in Newton Abbot - £1,350 was used to ensure children of low income families were assisted. Cllr Keeling has been nominated as champion for the Armed Forces Covenant.

### Help with Community-led planning to shape the future:

Chudleigh and Kenton are currently going through their Neighbourhood plan, submission and examination stages.

### Provide Grant funding to support Community activities and growth:

£1,700 was provide via the Crowd funding, for two projects in Ipplepen - Health & Wellbeing and across several wards an Ocean plastics educational publication was introduced in local schools to teach the message of plastic pollution.

### Assist community transport groups and Community Voluntary Service (CVS) by giving grants:

Ongoing Service Level Agreement payments have been paid this quarter.

### Helping communities become more resilient, resourceful and sustainable to provide safer places to live:

The Community Safety Partnership has been leading on suicide prevention work (Newton Abbot and Kingsteignton). Work continues on the Exploitation prevention guide. The Turning Corners project is being delivered across Teignbridge.

### Encourage greater participation in voter registration in local and national elections:

Recent elections helped to promote local democracy and led to an increase in updated voter registration information.

### Key to Performance Status:

Performance Indicators:

No data

Concern

Caution

On target

Ahead of target

Well ahead of target

Performance Indicators												
Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
CSSC 3.1	<u>£1,000's grant income sourced by Teignbridge CVS and accessed by community group</u>	Kay OFlaherty	£83	TPI	TPI	No Target	£77	£125	£127		£127	
CSSC 4.1	<u>Number of people using community transport services we give grants to</u>	Kay OFlaherty	1,417	TPI	TPI	No Target	3,236	3,355	3,250		3,250	(Quarter 3) Estimated figure for Quarter 3 , still awaiting information (GP)
CSSC 2.1	<u>% of the Teignbridge residents residing within a designated Neighbourhood Plan area</u>	Simon Thornley	72%	TPI	TPI	No Target	72%	72%	72%		72%	
CSSC 2.2	<u>Number of Assets of Community Value currently on the successful nominated list</u>	Simon Thornley	17	TPI	TPI	No Target	21	22	22		22	
CSSC 3.2	<u>Overall amount of funding £1 per population</u>	Kay OFlaherty	n/a	£342.54	£256.91 (3/4)	Ahead of target	£97.29	£190.26	£279.36		£279.36	
CSSC 6.5	<u>Number of communities with an adopted Neighbourhood Plan</u>	Simon Thornley	n/a	TPI	TPI	No Target	6	6	6		6	(Quarter 3) Kenton and Chudleigh NDP due for adoption in March 2020 (DK)

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**Key to Performance Status:**

Projects:

No status set	Milestone Missed	Will not be achieved	Caution	On track	Ahead of schedule	Project completed	Data not due
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**Projects**

**Encourage Councillors to help develop and deliver local ideas (CSSC 1.1)** On track Project Responsible Officer Gary Powell

Date	Progress Review
13/01/2020	<p>Cllrs have continued with funded projects from their Councillors community fund.</p> <p>The Armed Forces Covenant for Teignbridge is progressing towards having the document signed off in quarter 4.</p> <p>During this quarter purdah has slowed progress with decision making for new projects.</p>
20/04/2020	

Date	Progress Review
13/01/2020	<p>A forum event was held in October for Town and Parish Councillors covering new innovation in Buckfastleigh, emergency planning and grant funding opportunities.</p> <p>Councillors supported Newton Abbot Food Banks project to provide food for families on low income during school holidays.</p>
31/03/2020	

Date	Progress Review
23/01/2020	<p>Turning corners continues to deliver through parent support groups, violence prevention workers and the moving up together project. The Project Board are now focussing on sustainability to look at ways to sustain the delivery following the completion of the project at the end of March. Home Office appointed evaluators are visiting the project from the 22<sup>nd</sup> to the 30<sup>th</sup> January.</p> <p>A series of training sessions were delivered on the Exploitation Prevention Toolkit and 118 delegates attended the Teignbridge sessions and feedback was very positive.</p> <p>The Community Safety Partnership is continuing to lead work around suicide prevention specifically targeted on Newton Abbot and Kingsteignton following the production of a Police profile on suicide. A task and finish group has been created.</p>
20/04/2020	

# Council Strategy 2016-2025

03 February 2020

**Goal** 10 Zero Heroes

**Lead Contact:** David Eaton, Cllr Jackie Hook

**RAG Status:**

On track

## Summary Statement

During the last quarter the recruitment process for the Climate Change Officer has been progressed. It is anticipated that an officer will be in post during early 2020.

### **Monitor energy consumption from council buildings and estates and develop projects to further reduce our consumption and spend on utilities**

Currently missing the data for our utility consumption. This is not expected until the end of January.

### **Use renewable energy and more energy efficient equipment in our buildings**

An option appraisal has been produced for the Forde House boiler replacement. This has been circulated internally. The appraisal now requires the expert advice of Carbon Reduction specialist to ensure the best course of action is taken. Work to replace the boiler is expected in the summer of 2020.

### **Use renewable energy and more energy efficient equipment in our buildings**

The data for the top ten sites has collated. The next steps will be to visit the sites and complete an energy audit. This will be progressed by the new climate change officer which was agreed at Full Council on the 24<sup>th</sup> September 2019 and is currently out to advert.

### **Reduce waste and recycle more from our own operations and buildings**

Leisure continue to reduce paper by using software Leisure FM to manage day to day work with 95% of checks now on tablets. The till system has now been change to prevent receipts being automatically being printed off and these have to be requested by the customer. All this work has reduced the paper consumption and data will be analysed at the end of the financial year to demonstrate the impact.

### **Use technology to reduce the miles travelled by our workforce**

The Strata Mobile Worker app has been launched and the Private Sector Housing team are working towards implementing the app and will trained on functionality. This will allow greater visibility of officers when they are out working and allow tasking of requests by location.

All service managers have completed analysis of the work requirements of their teams. The next steps will be for the space requirements to be assessed. This will then help to determine the workplace travel solutions that will be required to support the agile workforce.

### Examine the potential for electric vehicles for the council

The two key projects, Devon and Exeter Low Carbon Energy and Transport Technology Innovator (DELETTI) and the Highways England EV Grant project are on track.

The Electric Vehicles, Infrastructure and Ultra Low Emission Vehicles Policy has been taken to Overview and Scrutiny on the 12th November who recommend that the Executive approve the policy. This policy will be presented to the Executive on the 7th January 2020 for final sign off.

### Promote work on reducing our environmental impact to encourage others to do the same

Officers continue to publicise the work of Zero Heroes and in particular the Climate Emergency work which is available on a dedicated webpage. Officers are also continuing to meet with local community groups to support the action that they are taking.

#### Key to Performance Status:

Performance Indicators:

No data

Concern

Caution

On target

Ahead of target

Well ahead of target

#### Performance Indicators

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
CSZH 1.1	<u>Gas consumption</u>	David Eaton	319,081kWh	TPI	TPI	No Target	223,127kWh				223,127kWh (1/4)	
CSZH 1.2	<u>Electricity consumption</u>	David Eaton	166,123kWh	TPI	TPI	No Target	187,283kWh				187,283kWh (1/4)	
CSZH 1.3	<u>Water consumption</u>	David Eaton	7,926m3	TPI	TPI	No Target	12,601m3				12,601m3 (1/4)	
CSZH 2.1	<u>Renewable energy as a % of the total energy used in buildings that have renewable source</u>	David Eaton	192%	TPI	TPI	No Target	348%				348% (1/4)	
CSZH 2.2	<u>Total renewable energy income</u>	David Eaton	£56,937.69	TPI	TPI	Data not due	n/a	n/a	n/a		n/a	
CSZH 3.4	<u>% of waste recycled and composted from</u>	David Eaton	38.5%			Data not due	n/a	n/a	n/a		n/a	

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Performance Indicators												
Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	Officer Notes
	<u>our own operations and buildings</u>											
CSZH 4.1	<u>Miles travelled for work (not to and from)</u>	David Eaton	965,528miles	TPI	TPI	Data not due	n/a	n/a	n/a		n/a	

**Key to Performance Status:**

Projects: No status set Milestone Missed Will not be achieved Caution On track Ahead of schedule Project completed Data not due

**Projects**

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<u>Investigation of boiler replacement for Forde House (CSZH 1.1)</u>		<b>On track</b>	<b>Project Responsible Officer Daron Hand</b>
<b>Date</b>	<b>Progress Review</b>		
03/02/2020	Initial feasibility work has been completed awaiting the appointment of the climate change officer to scrutinise the report to ensure we are optimising carbon reduction.		

<u>Review Top Ten Energy Consuming Sites &amp; Identification Of Projects (CSZH 1.2)</u>		<b>Caution</b>	<b>Project Responsible Officer Thomas Clayton</b>
<b>Date</b>	<b>Progress Review</b>		
09/01/2020	The data for the top ten sites has been collated. The next steps will be to visit the sites and complete an energy audit. This will be progressed by the new climate change officer which was agreed at Full Council on the 24 <sup>th</sup> September 2019 and is currently out to advert.		
31/03/2020			

<u>Review use of Single Use Plastics in Teignbridge (CSZH 3.4)</u>		<b>On track</b>	<b>Project Responsible Officer Elizabeth Turner</b>
<b>Date</b>	<b>Progress Review</b>		
14/01/2020	Crisp packet recycling scheme going well collecting from both Forde House and Forde Road Offices. Planning to expand collections to TDC leisure centre sites where possible. Through recycling crisp packets in this manner, we have earned £69.36 worth of points which will be donated to the Council Chairman's charities.		
	Forde House cafe very aware of avoiding single use plastic items and have various alternatives on offer.		

**Review use of Single Use Plastics in Teignbridge (CSZH 3.4)** On track **Project Responsible Officer Elizabeth Turner**

Date	Progress Review
	Reminder to go out in staff newsletter soon to remind staff what items can be recycled via office/kitchen recycling bins as there has been some contamination in some areas.
	Recycling Officer and Portfolio Holder for Waste Management & Environmental Health working with Transition Newton Abbot 'Plastic Free Steering Group' to look at how we can look to reduce single use plastic consumption at TDC sites further and looking to work more with businesses in Newton Abbot with the help of the Economy and Assets team.
20/04/2020	

**Leisure Centre improvements (CSZH 3.5)** On track **Project Responsible Officer Ingrid Dean**

Date	Progress Review
09/01/2020	Leisure continue to reduce paper by using software Leisure FM to manage day to day work with 95% of checks now on tablets. The till system has now been change to prevent receipts being automatically being printed off and these have to be requested by the customer. All this work has reduced the paper consumption and data will be analysed at the end of the financial year to demonstrate the impact.
31/03/2020	

**Tracking project for mobile workers (CSZH 4.3)** On track **Project Responsible Officer David Eaton**

Date	Progress Review
09/01/2020	The Strata Mobile Worker app has been launched and the Private Sector Housing team are working towards implementing the app and will trained on functionality. This will allow greater visibility of officers when they are out working and allow tasking of requests by location.
31/03/2020	

**Workplace Travel Group (CSZH 4.5)** On track **Project Responsible Officer David Eaton**

Date	Progress Review
09/01/2020	All service managers have completed analysis of the work requirements of their teams. The next steps will be for the space requirements to be assessed. This will then help to determine the workplace travel solutions that will be required to support the agile workforce.
31/03/2020	

**Examine the potential for electric car charging points (CSZH 5.2)** On track **Project Responsible Officer Colin Bignall**

Date	Progress Review
09/01/2020	The two key projects, Devon and Exeter Low Carbon Energy and Transport Technology Innovator (DELETTI) and the Highways England EV Grant project are on track.
	The Electric Vehicles, Infrastructure and Ultra Low Emission Vehicles Policy has been taken to Overview and Scrutiny on the 12th November who recommend that the Executive approve the policy. This policy will be presented to the Executive on the 7th January 2020 for final sign off.

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# Council Strategy 2016-2025

03 February 2020

**Goal** What else we will do - our supporting actions

**Lead Contact:** Cllr Alan Connett, Cllr Gordon Hook, Kay O'Flaherty, Tim Slater, Steve Wotton

**RAG Status:** On track

## Summary Statement

### Customers and innovation

Teignbridge District Council has been shortlisted for a national 'Digital Achievement' award that recognises the work of all services involved in the business transformation programme. Winners will be announced shortly.

Through the Teignbridge 'MyAccount' it is now possible for customers to view and make changes to their Council Tax and Benefit accounts. As this remains a high volume area for customer contact it is expected that there will be a move to online access for a high number of customers. Promotion of this functionality will form part of the annual billing process and sign ups will be monitored.

### Cost and Efficiency

Analysis of savings to date from the transformation of business processes is currently underway. This work will also identify all non-cashable benefits of the programme of change including improved, efficient ways that customers can access council services.

All savings proposed through the business challenge process have now either been taken or projects are being worked on to deliver these over the coming year.

### Key to Performance Status:

Performance Indicators: No data Concern Caution On target Ahead of target Well ahead of target

### Performance Indicators

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Officer Notes
CSWE 2.1	<u>£ Income generated</u>	Martin Flitcroft	£49,579,468	£44,496,910	£33,372,683 (3/4)	Well ahead of target	£12,924,234	£25,275,478	£62,005,542		
CSWE 2.2	<u>£ External funding received</u>	Martin Flitcroft	£2,573,707	£1,119,020	£839,265 (3/4)	Well ahead	£652,691	£1,614,703	£4,184,873		

**Performance Indicators**

Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Officer Notes
						of target					
CSWE 3.2	<u>% of telephone enquiries dealt with at first point of contact</u>	Tracey Hooper	69%	70%	70% (10/12)	Well ahead of target	0%	76%	80%		(January) 8472 accepted calls 950 transferred 678 skill transferred = 1658 total transfers 5472- 1658= 6814 dealt with at fpoc 6814/8472x100 = (80.42) 80% (ND)
CSWE 6.3	<u>£ cost per head of population on all Services</u>	Martin Flitcroft	£126.75	£121.60	£91.20 (3/4)	Well ahead of target	£16.19	£49.96	£67.19		(Quarter 1 - 3) Outturn includes additional contribution to pension fund £1M plus extra RCCO (SW)
CSWE 8.2	<u>% customer complaints dealt with within 20 days</u>	Karen Land, Kay OFlaherty	86%	85%	85% (3/4)	Concern	72%	72%	72%		(Quarter 3) The number of complaints responded to within 20 days remains at the same level as previous quarters. After launching the new reporting process for corporate complaints, there were some initial issues which prevented some complaints from being recorded properly, impacting the PI data. These have been rectified but required longer

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Performance Indicators											
Code 2	Title	PI Verifying Manager	Prev Year End	Annual Target	Current Target	Status	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Officer Notes
											than anticipated to be resolved. Training for all complaint champions on how to use the amended system was held. Performance will improve next quarter. (KO)

**Key to Performance Status:**

Projects:

No status set	Milestone Missed	Will not be achieved	Caution	On track	Ahead of schedule	Project completed	Data not due
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**Projects**

**Digital First @ Teignbridge (CSWE 3.4)** On track **Project Responsible Officer Kay OFlaherty, Amanda Pujol**

Date	Progress Review
24/01/2020	The implementation of the digital transformation programme is continuing. The council has been shortlisted for a national award for 'Digital Achievement', this reflects the effort that all services involved in the programme have made. Customers can now access their council tax and benefits information online at a time that suits them. It is anticipated that this will reduce the high volume of telephone calls that are still received in this area. Take up is being monitored and a full marketing campaign will accompany the annual billing process to ensure maximum effectiveness
20/04/2020	

**BEST2020 programme (CSWE 3.5)** On track **Project Responsible Officer Kay OFlaherty**

Date	Progress Review
24/01/2020	All business plans have been submitted and now work is being undertaken to analyse opportunities to achieve savings that were put forward in the business plans. For those savings that will take longer to realise project plans will be developed to ensure that savings are delivered.
20/04/2020	

**Review Of Satisfaction Survey Results (CSWE 3.6)** On track **Project Responsible Officer Kay OFlaherty**

Date	Progress Review
23/01/2020	Draft report has been completed and passed to SLT. Further analysis of the results were requested. It is envisaged that the weighted data will be reported as part of the Q4 performance report.
31/03/2020	

Date	Progress Review
25/04/2019	<p>The One Teignbridge digital programme is under way and producing good results. By using process mapping exercises and analysis with participating services, lengthy processes have been compacted into fewer actions with resulting benefits for the customer and for the business.</p> <p>The first self-serve, end to end, Firmstep form for Waste was published towards the end of 2018. The programme continues...more time saving forms have been created for Waste and for Environmental Health services, including taxis. Customers can now access what they need 24/7 and their requests go direct to the point of delivery. Further services are undergoing this change process during 2019.</p>
20/04/2020	

Date	Progress Review
23/01/2020	<p>Meetings continue on a quarterly basis to monitor performance of the complaints across the organisation. Refresher training if being provided in the following quarter to all those responsible to processing complaints.</p>
20/04/2020	

**TEIGNBRIDGE DISTRICT COUNCIL**  
**OVERVIEW & SCRUTINY COMMITTEE**

**3 MARCH 2020**

<b>Report Title</b>	<b>CONSULTATION PAPER RESPONSE: STRENGTHENING POLICE POWERS TO TACKLE UNAUTHORISED ENCAMPMENT</b>
<b>Purpose of Report</b>	For the Committee to confirm or otherwise the proposed response to the above Home Officer consultation paper.
<b>Recommendation(s)</b>	<b>The Committee RESOLVES that the Council submits the response in Appendix A to the Home Office</b>
<b>Financial Implications</b>	None as at time of report production, but any subsequently identified will be reported to Committee.
<b>Legal Implications</b>	Please see the consultation response Solicitor to the Council Email: karen.trickey@teignbridge.gov.uk
<b>Risk Assessment</b>	N/A
<b>Environmental Implications</b>	None as at time of report production, but any subsequently identified will be reported to Committee.
<b>Report Author</b>	Legal Services legal@teignbridge.gov.uk
<b>Portfolio Holder</b>	Cllr Hook, The Leader
<b>Appendices / Background Papers</b>	Appendix A – Proposed Consultation Response

## 1. Background

1.1. The Council has been requested to response to the Home Office Consultation Paper regarding proposed changes to police power to tackle unauthorised encampments. The Committee may appreciate that such encampments do present some issues for the Council particularly during the summer months.

## 2. Detail

2.1. The Consultation Paper is available at:

<https://www.gov.uk/government/consultations/strengthening-police-powers-to-tackle-unauthorised-encampments> for Members' information. All Members were requested in the Members' Newsletter – Issue 46, 19 December 2019 to provide the Legal Team with any comments they had on the paper by 13 January 2020. The deadline for the response to be sent to the Home Office is 5 March 2020.

As such the Committee will need to approve or otherwise set out any changes it wishes to make during its meeting.

- 2.2. Officers have taken into account the responses received from the “Teignbridge and Traveller Forum” meeting; the member and officers who responded to the council wide consultation; and the Council’s previous experience in dealing with encampments of this nature. The proposed response is set out in **Appendix A**. It will be noted that the response is set out in the form of questions and the Council’s answers to them.
- 2.3. It is not considered to be apparent from the consultation or the associated questions that those responsible for the same have significant knowledge or understanding of the fundamental issues relating to the Gypsy and Traveller Community. The questions do not distinguish between private and public land nor the specific issues faced by the various groups that collectively form the Gypsy and Traveller Community. The consultation documents imply that consideration is being given to potentially criminalising the whole travelling community regardless of circumstances at any given time and to shifting the burden of dealing with that community and the consequences of any trespass onto the land owner regardless of their circumstances.
- 2.4. It is considered that the issues relating to Gypsies and Travellers are of national significance and should be dealt with and legislated for by the Government or a department thereof and not left to local authorities to deal with. This approach would/should more readily facilitate the addressing of the associated myriad of complex social and welfare issues and those relating to law and order, as well as paving the way for a properly funded and integrated nationwide regime (rather than a collection of disparate standalone district policies that currently exist and which rarely satisfy or serve the needs or demands of local communities generally or of the Gypsy and Traveller community).
- 2.5. The Committee is recommended to approve the draft response.



## Appendix A

The following is prepared on behalf of Teignbridge District Council in response to the Government Consultation on “Strengthening police powers to tackle unauthorised encampments”.

**Q1: To what extent do you agree or disagree that knowingly entering land without the landowner’s permission should only be made a criminal offence if it is for the purpose of residing on it?**

*Strongly agree / Agree / **Neither agree or disagree** / Disagree / Strongly disagree*

***Please explain your answer:** It is trite law that no person should enter upon another’s land without permission, regardless of intention. Introducing a burden on the landowner of having to prove the intention of the trespasser is impractical unsustainable and wholly unreasonable.*

**Q2: To what extent do you agree or disagree that the act of knowingly entering land without the landowner’s permission should only be made a criminal offence if it is for the purpose of residing on it with vehicles?**

*Strongly agree / Agree / **Neither agree or disagree** / Disagree / Strongly disagree*

***Please explain your answer:** The question fails to distinguish between private and public land where a degree of tolerance might be had depending on the nature of the publicly owned land. In any event, no thought appears to have been given as to who the enforcing authority might be, or what the prevailing circumstances are.*

**Q3: To what extent do you agree or disagree that the landowner or representatives of the landowner should take reasonable steps to ask persons occupying their land to remove themselves and their possessions before occupation of the land can be considered a criminal offence?**

*Strongly agree / Agree / Neither agree or disagree / Disagree / **Strongly disagree***

**Please explain your answer:** *In respect of Privately owned land and putting to one side the existing statutory regime, such a proposal is a recipe for confrontation and breaches of the peace. As to Publicly owned land there already exists a statutory regime however unwieldy it might be.*

**Q4: To what extent do you agree or disagree that a criminal offence can only be committed when the following conditions have been met?**

a) the encampment prevents people entitled to use the land from making use of it;

**Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree**

**Explain:** *The very existence of an encampment will adversely impact on those lawfully entitled to make use of the land making use of it.*

b) the encampment is causing or is likely to cause damage to the land or amenities;

**Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree**

**Explain:** Experience shows that encampments invariably results in such damage to varying degrees.

c) those on the encampment have demanded money from the landowner to vacate the land; and/or

**Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree**

**Explain:** We have no evidence of such demands although menaces are sometimes present.

d) those on the encampment are involved or are likely to be involved in anti-social behaviour.

Strongly agree / Agree / **Neither agree or disagree** / Disagree / Strongly disagree

**Explain:** *This statement is too sweeping, however complaints relating to anti-social behaviour are often received in respect of such encampments.*

**Q5: What other conditions not covered in the above should we consider?**

**Explain:** *Please see response to Q18 below*

**Q6: To what extent do you agree or disagree that police should be given the power to direct trespassers to suitable authorised sites in a neighbouring local authority area?**

Strongly agree / Agree / **Neither agree or disagree** / Disagree / Strongly disagree

**Please explain your answer:** *The police very rarely (if at all) utilise their existing powers. In any event such a proposal would require some form of integrated system and would likely only serve to move a problem rather than resolve it. The Government should concentrate on providing adequate sites throughout the country, rather than put this burden on the local authority.*

**Q7: Should this be subject to conditions around agreements being in place between local authorities?**

Yes.

**Q8: Should there be a maximum distance that a trespasser can be directed across?**

No.

If yes, what distance should that be?

**Q9: Should there be any other conditions that should be considered when directing a trespasser across neighbouring authorities.**

Yes.

**If yes, what should these be?**

*Distance to be travelled, availability of authorised sites and any welfare, health and or education needs.*

**Q10: To what extent do you agree or disagree that the period of time in which trespassers directed from land would be unable to return should be increased from three months to twelve months?**

*Strongly agree / Agree / **Neither agree or disagree** / Disagree / Strongly disagree*

**Please explain your answer:** *The issue is one of enforcement not time.*

**Q11: To what extent do you agree or disagree that the number of vehicles needing to be involved in an unauthorised encampment before police powers can be exercised should be lowered from six to two vehicles?**

*Strongly agree / Agree / Neither agree or disagree / **Disagree** / Strongly disagree*

**Please explain your answer:** *Invariably, the police do not enforce/utilise their existing powers therefore reducing the number of vehicles from six to two is unlikely to have any practical impact. However reducing the number to 3 vehicles could be more suitable as it may help the police to identify those involved.*

**Q12: To what extent do you agree or disagree that the police should be granted the power to remove trespassers from land that forms part of the highway?**

*Strongly agree / **Agree** / Neither agree or disagree / Disagree / Strongly disagree*

**Please explain your answer:** see response to Q18.

**Q13: To what extent do you agree or disagree that the police should be granted the power to seize property, including vehicles, from trespassers who are on land with the purpose of residing on it?**

*Strongly agree / Agree / Neither agree or disagree / Disagree / **Strongly disagree***

**Please explain your answer:** Nice idea in theory but in reality unrealistic and unsustainable.

**Q14: Should the police be able to seize the property of:**

i) **Anyone whom they suspect to be trespassing on land with the purpose of residing on it;**

*No*

ii) **Anyone they arrest for trespassing on land with the purpose of residing on it; or**

*Possibly*

iii) **Anyone convicted of trespassing on land with the purpose of residing on it?**

*In pursuance of a court order - possibly*

**Please explain your answer:** trespass is a civil wrong actionable in tort.

**Q15: To what extent do you agree or disagree that the proposed amendments to sections 61 and 62A of the Criminal Justice and Public Order Act 1994 contained in this consultation are sufficient measures to tackle the public disorder issues which are associated with unauthorised encampments without the requirement for introducing specific powers that criminalise unauthorised encampments?**

*Strongly agree / Agree / **Neither agree or disagree** / Disagree / Strongly disagree*

**Please explain your answer:** see response to Q18.

**Q16: Do you expect that the proposed amendments to sections 61 and 62A of the Criminal Justice and Public Order Act 1994 contained in this consultation would have a positive or negative impact on the health or educational outcomes of Gypsy, Roma and Traveller communities?**

*Highly positive impact / Positive impact / Neither positive nor negative impact / **Negative impact** / Highly negative impact*

**If so, do you have any evidence to support this view, and/or suggestions for what could be done to mitigate or prevent any negative impacts?**

*To mitigate / lower any negative impact not only on the traveller community but communities generally, the Government needs to address the reason why there are unauthorised encampments, rather than the consequences of them.*

**Q17: Do you expect that criminalising unauthorised encampments would have a positive or negative impact on the health or educational outcomes of Gypsy, Roma and Traveller communities?**

*Highly positive impact / Positive impact / Neither positive nor negative impact / **Negative impact** / Highly negative impact*

**If so, do you have any evidence to support this view, and/or suggestions for what could be done to mitigate or prevent any negative impacts?**

*It is difficult to see how criminalising unauthorised encampments in the manner proposed will have a positive impact. Governments and the courts have determined that Travelling is a cultural and traditional way of life for a certain class of people. Against that backdrop it is difficult to understand how these proposals can be justified.*

**Q18: Do you have any other comments to make on the issue of unauthorised encampments not specifically addressed by any of the questions above?**

It is apparent to us from the consultation and questions that form part of it that those responsible for the same have little if any knowledge or understanding of the fundamental issues relating to the Gypsy and Traveller Community. The questions evidence a failure to distinguish between private and public land and the specific issues faced by the various groups that collectively form the Gypsy and Traveller Community. The consultation documents imply that consideration is being given to potentially criminalising the whole travelling community regardless of circumstances at any given time and to shift the burden of dealing with that community and the consequences of any trespass onto the land owner regardless of their circumstances.

The issues relating to Gypsies and Travellers are of national significance and should be dealt with and legislated for by the Government or a department thereof and not left to local authorities to deal with. This approach would/should allow the country to be better placed to address the myriad of complex social and welfare issues and those relating to law and order as well as paving the way for a properly funded and integrated nationwide regime rather than a collection of disparate standalone district policies that we have now which rarely satisfy or serve the needs or demands of local communities generally or of the Gypsy and Traveller community.

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## OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME 2019 – 2020

The Overview and Scrutiny Committee Work Programme details the planning activity to be undertaken over the coming months.

The dates are indicative of when the Committee will review the items. It is a flexible programme however and it is possible that items may need to be rescheduled and new items added with new issues and priorities.

### Standing Item Strata Joint Executive Minutes

<b>3 March 2020</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
PH Presentations Councillors Jeffries (Business, Economy, and Tourism) and Wrigley (Communities, housing and IT)	Presentations	
Poverty in Teignbridge - To highlight the significant actions and resources already being undertaken by the council to mitigate the causes and impact of poverty locally	Report	Amanda Pujol James Toler
Local Plan Part 1 Draft Plan	Report	Michelle Luscombe
Response to government consultation on Strengthening police powers to tackle unauthorised encampments	Report	Karen Trickey
Fly-tipping - Review of Policies and Procedures		Cllr Patch
Non-toxic weed control specification in upcoming Grounds Maintenance contract renewal		Cllr Patch
House Targets		Cllr Daws

<b>31 March 2020</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
Councillors J Hook (Climate Emergency) and Taylor (Planning)	Presentations	
Report of the Performance Review Group	Report	Review Group Chairman Stephen Purser
Rising Sea Levels	Report	Richard Rainbow

<b>2 June 2020</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
PH Presentations Councillors MacGregor (Sport, Recreation and Culture) and Dewhurst (Waste Management and Env Health)	Presentations	

<b>14 July 2020</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
Housing Strategy	Report	Amanda Pujol James Toler

	<b>Report</b>	<b>Lead Officer / Next Steps</b>

### Items to be scheduled

Leisure in the Digital Age (Part of PI report?)	Presentation	James Teed
Update on Universal Credit	DWP Partnership Manager, Lee Tozer (Presentation) to report on how things are progressing after the roll out	Tracey Hooper/Lee Tozer
Affordable Housing Supplementary Planning Document and Starter Homes	Report	Simon Thornley – Business Manager, Spatial Planning
Leisure Strategy	Report	Lorraine Montgomery – Interim Head of Operations James Teed
GESp	Report	Simon Thornley 215706
Traveller Sites Enforcement	Report	Graham Davey Amanda Pujol 5301 Marie Downey

### Past meetings

<b>28 May 2019</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
Safeguarding	Report	Rebecca Hewitt 215873
T10 programme overviews: -Clean scene -Zero heroes	Presentations	Chris Braines David Eaton 215164
Provision of pitches for Gypsy and Travellers	Report	Graham Davey 01626 215412

Sabrina Thomas the DCC G and T Liaison Officer		
Community Action Groups (CAG) Devon and how communities can be helped across the District	Presentation	Ben Bryant Devon Community Engagement Project Officer Gary Powell 215895

<b>25 June 2019</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
HofSW LEP	Presentation	David Ralph (LEP CX) Heidi Hallem (LEP)
Performance Monitoring Report	Report	Liz Gingell/Eve Bates

<b>23 July 2019</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
Fairtrade NOM from Council April	Report	Louisa Brinton 215833

<b>17 September 2019</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
Fairtrade NOM from Council April	Report	Louisa Brinton 215833

<b>15 October 2019</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
Connecting Devon and Somerset	Report	Neil Blaney 5233

<b>12 November 2019</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
Emergency Planning	Presentation	David Eaton 215064
PSPO Review Group	Report	Trish Corns 215112 David Eaton 215064
Call-in of Executive decision 8 October 2019 - Existing and future planning policies to meet the challenges of climate change	Report	Called in by Cllr Daws, supported by Cllrs Parker-Khan, Bradford, Mullone and Patch Portfolio Holders Cllrs J Hook and Taylor
Electric Vehicles, Infrastructure, and Ultra Low Emission Vehicle Policy	Report	David Eaton 215064
Car Park Strategy	Report	Neil Blaney
Q2 Performance Report	Report	Liz Gingell Eve Bates

<b>17 December 2019</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
Council Tax Reduction Scheme	Report	Tracey Hooper
Minutes of the South and East Devon Habitats Regulations Executive	Minutes of meeting	Fergus Pate
Members IT	Report	Sarah Selway
Community Safety	Report	Rebecca Hewitt

<b>14 January 2020</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
Final Budget proposals 2020/21	Report	Martin Flitcroft
Provision of waste & recycling containers at new-build dwellings	Report	Chris Braines
Call-in land at Decoy PH decision	Report	Cllrs Connett and Taylor
PH Presentation Councillor Connett (Corporate Resources)	Presentations	

<b>7 February 2020</b>	<b>Report</b>	<b>Lead Officer / Next Steps</b>
Final Budget proposals 2020/21	Report	Martin Flitcroft
PH Presentation Councillor G Hook (Corporate Services),	Presentation	

**PROPOSAL FORM FOR ITEMS FOR  
FOR CONSIDERATION BY  
OVERVIEW & SCRUTINY**

**Submitted by:**

**Item for Consideration:**

**Expected outcome i.e. new policy, new action, new partnership, review and/or scrutinise the performance of other public bodies or of the Council in relation to its policy objectives, performance targets and/or particular service areas:**

**Priority for matter to be considered:**

High (up to 3 months)     Medium (3-6 months)     Low (over 9 months).

Basis on which priority has been set .....

**The suggested item should be included in future programme(s) because: (please tick as appropriate)**

- (a) It is a district level function over which the district has some control
- (b) It is a recently introduced policy, service area of activity which would be timely to review.
- (c) It is a policy which has been running for some time and is due for review
- (d) It is a major proposal for change
- (e) It is an issue raised via complaints received
- (f) It is an area of public concern
- (g) It is an area of poor performance
- (h) It would be of benefit to residents of the district

(i) Which of the Council's objectives does the issue address?

---

(j) Is there a deadline for the Council to make a decision? (If so, when and why?)

---

**Members are requested to provide information on the following:-**

(k) What do you wish to achieve from the review?

---

(l) Are the desired outcomes likely to be achievable?

---

(m) Will it change/increase efficiency and cost effectiveness?

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**Additional information** – an explanatory sentence or paragraph to be provided below to support each box which has been ticked.

**Please return completed form to Democratic Services Department.**